



**Council  
Communication**  
Office of the City Manager

**Date**

January 7, 2008

**Agenda Item No.** 32

**Roll Call No.** 08-

**Communication No.** 08-020

**Submitted by:** Richard A. Clark, City Manager

**AGENDA HEADING:**

Submitting travel requests for John L. Jones and Merrill Stanley.

**SYNOPSIS:**

Recommend approval for travel requests listed below.

**FISCAL IMPACT:**

Amount: \$1,805.00 (Jones); \$1,425.00 (Stanley)

Funding Source: Fiscal Year 2007-08 Operating Budget under:

- Police Department, E911 Reimbursement, GE001 POL040900, page 270 (Jones)
- City Manager's Office, Administration ,GE001 CMO010000, page 82 (Stanley)

**ADDITIONAL INFORMATION:**

**John L. Jones (R-0), Planning & Budget Director**, to Orlando, FL, from January 27 – 31, 2008 (\$1,805.00), to attend the Associated Public Safety-Communications Officials (APCO) International's 5<sup>th</sup> Annual Winter Summit. The summit will focus exclusively on technology and is tailored to foster technical information sharing with others in the public safety communications field.

**Merrill Stanley (R-1), Deputy City Manager**, to Ft. Lauderdale, FL, from June 15 – 18, 2008 (\$1,425.00), to attend the Government Finance Officers Association 102<sup>nd</sup> Annual Conference – Building a Sustainable Future. The annual conference includes general sessions that feature recognized leaders in the government finance profession and offers more than 60 concurrent sessions and discussions groups that address current issues in government finance.

The amount budgeted for travel in Fiscal Year (FY) 2008 is \$293,866. The amount expended for travel in FY 2008 is \$183,590 as of December 31, 2007.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**