



Council Communication

Office of the City Manager

Date February 11, 2008

Agenda Item No. 27
Roll Call No. 08-
Communication No. 08-074
Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting travel request for Michael R. Berry, Chris Johansen, Loris A. Neely, Michael West, and Anna Young.

SYNOPSIS:

Recommend approval for travel requests listed below.

FISCAL IMPACT:

Amount: \$1,500 (Berry); \$2,757 (Johansen); \$1,710 (Neely); \$1,443 (West); \$2,133 (Young)

Funding Source: 2007-2008 Operating Budget under:

- EN051 ENG100701 – Engineering – Parking Administration (Berry)
- SP350 HSG020000 – Housing Services – Public Housing (Johansen)
- SP324 POL982200 – Police – State Forfeited Funds (Neely)
- SP751 POL985104 – Police – Federal Grants (West)
- SP324 POL982200 – Police – State Forfeited Funds (Young)

ADDITIONAL INFORMATION:

Michael R. Berry (NR-0), Traffic Facilities Administrator, to Chicago, IL, from March 30 – April 2, 2008 (\$1,500), to attend the “Parking Industry Exhibition and Conference” sponsored by Parking Today. The exhibition and conference will provide training in the latest parking technology specific to municipal operations, training in the latest changes in on-street and off-street parking, the latest changes to parking meters (including multi-space parking meters), and information and training on parking management and revenue control.

Chris Johansen (R-0), Director, to Savannah, GA, from March 2 – 7, 2008 (\$2,757), to attend the “Public Housing Asset Management for Executives Seminar” sponsored by Nan McKay and Associates, Inc. This four day intensive seminar is recommended for Public Housing Directors.

Lori A. Neely (NR-1), Senior Police Officer/Polygraph Examiner, to Lawrenceville, GA, from May 4 – 10, 2008 (\$1,710), to attend the “Law Enforcement Polygraph Standardization Course” put on by the Defense Academy of Credibility Assessment (DACA) and sponsored by the Georgia State Patrol. This course will provide continuing polygraph training required by the American Polygraph Association to maintain certification.

Michael West (NR-0), Senior Police Officer, to Portland, OR, from April 12 – 16, 2008 (\$1,443), to attend the “2008 Lifesavers Conference.” Lifesavers is the premier national highway safety meeting in the United States dedicated to reducing the tragic toll of deaths and injuries on the nation's roadways. The conference addresses a wide range of safety topics, from child passenger safety and occupant protection to roadway and vehicle safety and technology. It offers the latest information on advances in highway safety, highlights successful programs and draws attention to emerging safety issues.

Anna Young (R-0), Identification Technician, to San Bernardino, CA, from March 23 – 29, 2008 (\$2,133), to attend the Introduction to the Science of Fingerprint Identification class sponsored by Ron Smith and Associates, Inc. This is the first class in a series of several educational requirements needed for certification as a latent print examiner.

The amount budgeted for travel in Fiscal Year (FY) 2008 is \$293,866. The amount expended for travel in FY 2008 as of February 5, 2008 is \$177,872.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE