



**Council
Communication**
Office of the City Manager

Date	May 5, 2008
-------------	-------------

Agenda Item No.	30
Roll Call No.	08-
Communication No.	08-274
Submitted by: William G. Stowe, Assistant City Manager Public Works/Engineering	

AGENDA HEADING:

Approving First Amendment to the Chapter 28E Agreement with the City of Des Moines and the City of Norwalk for the Loan of a Wastewater Treatment Plant Operator and Vehicle Used for Transportation.

SYNOPSIS:

Recommend approval and authorization of the first amendment to the Chapter 28E Agreement with the City of Des Moines and the City of Norwalk for the loan of a wastewater treatment plant operator and vehicle used for transportation. The City of Norwalk has a vacancy on the staff of its Grade III Wastewater Treatment Plant and an ongoing need for a licensed Wastewater Operator to meet the operational requirements for its plant. This amendment continues the loan of an operator and vehicle until the closing of the Norwalk plant in approximately June 2009.

FISCAL IMPACT:

Under the Chapter 28E Agreement between the City of Des Moines and the City of Norwalk, Norwalk is to pay Des Moines for the services of the loaned WRF employee upon monthly billing. This cost is approximately \$49.24 per hour. Further, Norwalk is to pay the City for the use of any WRF vehicle used to transport personnel pursuant to the Agreement at a rate of \$0.505 per mile traveled.

Amount: N/A

Funding Source: City of Norwalk -monthly payments are deposited in WRA Other Revenue, AG254, WRA770218

ADDITIONAL INFORMATION:

The City of Des Moines, in its capacity as the Operating Contractor for the Des Moines Metropolitan Wastewater Reclamation Authority, operates the WRA (Wastewater Reclamation Facility) and has employees duly licensed as Wastewater Operators who would be qualified to assist Norwalk.

On August 25, 2003, by roll call 03-2031, Council approved the execution of Chapter 28E Agreement with City of Norwalk for loan of a City of Des Moines Wastewater Treatment Plant Operator and a vehicle to be used for transportation. As part of that Agreement, Norwalk agreed to pay the per hour cost for the services of the loaned city WRF employee with such amounts due and payable upon monthly billing. Further, Norwalk agreed to pay the City of Des Moines for the use of any WRF vehicle used to transport personnel pursuant to this Agreement at the standard mileage rate for business travel. Time and mileage charges shall accrue when WRF personnel and vehicles leave the WRF and continue until

returned to the WRF. If approved by Council, the loan of personnel and equipment will be effective until the closing of the Norwalk plant in approximately June 2009. The WRA Board, at its meeting on February 5, 2008, approved and authorized the City of Des Moines, as Operating Contractor, to execute the First Amendment to the Agreement.

PREVIOUS COUNCIL ACTION(S):

Date: August 25, 2003

Roll Call Number: 03-2031

Action: Approving execution of Chapter 28E Agreement with City of Norwalk for loan of City of Des Moines Wastewater Treatment Plant Operator and vehicle used for transportation. SPONSOR: Vlassis. ([Council Communication No. 03-427](#)). Moved by Brooks to adopt. Motion Carried 6-1. Absent: McPherson.

BOARD/COMMISSION ACTION(S):

Date: February 5, 2008

Roll Call Number: N/A

Action: The WRA Board approved and authorized the City of Des Moines, as Operating Contractor, to execute the First Amendment to the Agreement.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.