



**Council  
Communication**  
Office of the City Manager

**Date**

June 23, 2008

**Agenda Item No.** 28B  
**Roll Call No.** 08-  
**Communication No.** 08-363  
**Submitted by:** Donald M. Tripp, Parks and  
Recreation Director

**AGENDA HEADING:**

Request City's Purchasing Division issue a blanket purchase order for Toro equipment repair parts to be purchased during fiscal year 2009.

**SYNOPSIS:**

Recommend approval by City's Purchasing Agent to issue a blanket purchase order for Toro equipment repair parts to Tri-State Companies, 5303 NW 111<sup>th</sup> Street, Grimes, IA 50111, the sole area-wide distributor.

**FISCAL IMPACT:**

Amount: \$60,000

Funding Source: FY 08-09 Operating Budget, Page 222, Equipment Maintenance, GE001, PKS041000

**ADDITIONAL INFORMATION:**

The City Park and Recreation Department utilizes Toro mowing and other related equipment extensively in its turf maintenance program. Repair parts must be purchased to keep this equipment operating. Municipal Code section 2-726 (a) (6) provides for a non-competitive procurement of repair parts when the required parts are available only from a single area-wide distributor and competitive bids for such parts are thus not reasonably attainable.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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