



**Council
Communication**
Office of the City Manager

Date July 14, 2008

Agenda Item No. 57
Roll Call No. 08-
Communication No. 08-404
Submitted by: **Jeb E. Brewer, P.E.**
City Engineer

AGENDA HEADING:

Amending Chapter 114 of the Municipal Code regarding traffic regulation changes as follows:

- A. Code Revisions Regarding Resident Permit Parking and Special Parking Permits for Special Events and Emergency Restrictions.
- B. Request from Drake Area Businesses for Removal of Parking Restrictions near 23rd Street and University Avenue.

SYNOPSIS:

Recommend approval of the Traffic and Transportation Division staff recommendations, including first reading of the Ordinance regarding the traffic regulation changes.

FISCAL IMPACT:

Amount: Minor costs.

Funding Source: 2008-2009 Operating Budget, Page 131, Engineering Department Traffic & Transportation—Sign Installation and Maintenance, ENG100413.

ADDITIONAL INFORMATION:

- A. Traffic and Transportation staff reviewed the sections of the city code dealing with Resident Permit Parking and have determined that several issues related to special event and emergency restrictions of these resident permit parking areas need clarification. During some recent special events, the meters designated for resident permit parking have been hooded to prohibit parking, which eliminates the area for residents to park. It is proposed that the City would issue a special parking permit when resident permit parking is restricted for a special event to allow them to park at a nearby street location. However, if the temporary restriction is related to an emergency condition, including snow removal, the City would not issue a special parking permit to provide alternate parking. In addition, the section requiring permanent placement of the resident parking permit on the inside of the windshield is recommended to be modified to allow other more temporary options.

Special parking permits are usually paid for when they are obtained, but some are faxed or emailed, and the permit is an invoice for payment. It is recommended that a late payment/handling fee of 10% of the total cost of the permit be charged if the permit must be

invoiced a second time when the permit is twenty or more days past due. The cost of procuring and handling parking meter bags in conjunction with special parking permits has also increased and should be increased from the current fee of \$1.00 per bag to \$2.00 per meter bag.

The following requested modification of the City Code will accomplish the above changes.

Sec. 114-640.01. Resident parking permits.

- a. The city traffic engineer is authorized to issue a resident parking permit for residents living within the parking meter and resident parking permit districts, as defined by Sec. 114-636, 114-637 and 114-638. Resident parking permits may be issued on an annual or monthly basis. The fee for a Type A permit shall be \$50.00 per month, while the fee for a Type B permit shall be \$25.00 per month. Fees may be prorated on a monthly basis from the start of the effective period of the permit for permits issued after the start of the effective period. Resident parking permits will be of a color and design, as determined by the city traffic engineer, and this color and design will change as needed for enforcement purposes.
- b. The city traffic engineer is authorized to issue a special parking permit at no charge to any current holder of a resident parking permit, when meters have been hooded for a special event or other authorized activity and the hooded meters restrict the holder of a resident parking permit from being able to use the adjacent parking area designated for resident permit parking.
- c. A special parking permit will not be issued when the reason for restricted parking is related to emergency snow removal operations or any other emergency conditions beyond the reasonable control of the city.

Sec. 114-640.02. Resident parking permit placement.

Residents issued residential parking permits are required to display the permit on the vehicle in compliance with placement and visibility requirements established by the city traffic engineer. ~~The resident parking permit will be of such a design that it must be applied to the inside of the windshield of the vehicle in a permanent manner consistent with the type of parking permit issued.~~

Sec. 114-361.19. Special parking permit issuance.

- (f) The city traffic engineer may either collect a fee of \$25.00 per vehicle for a period of 30 days or less in advance or direct the applicant to consider the permit as an invoice with payment due immediately upon receipt by mail or facsimile. Permits not paid for within 20 days after the date of issuance shall incur an additional handling/late fee of 10 percent of the total fee for the permit. At such time as parking meter spaces are hooded or removed for special permit purposes, the permittee shall also be responsible for a daily rate of the metered use. If parking meters are hooded specifically for a special event after 6:00 p.m. and until 8:00 a.m. the following day, or on meter holidays and weekends, the only charges shall be the \$25.00 permit fee and ~~\$1.00~~ \$2.00 for each meter hooded. The charges for the fee and the hooding of parking meters for a non-recurring special event, after 6:00 p.m. and until 8:00 a.m. the following day, or on meter holidays and weekends,

may be waived at the discretion of the city traffic engineer or his or her designated representative.

Sec. 114-361.21. Standards for issuance of special parking permits.

(16) Residents within the parking meter districts who are holders of a valid resident parking permit shall be eligible for issuance of a special parking permit, at no charge, if their designated resident parking is displaced by an authorized special event. A special parking permit will not be issued when parking within the resident permit parking areas is restricted because of an emergency condition beyond the reasonable control of the city. A special parking permit shall not supersede emergency parking restrictions imposed by an authorized city official.

B. Drake Area Businesses have requested removal of some parking restrictions that are no longer needed in the vicinity of 23rd Street and University Avenue. Traffic and Transportation Division staff have reviewed this request and concur that parking could be allowed in these areas without causing safety or traffic concerns.

The following revisions to the Municipal Code are proposed:

Sec. 114-2815. Twenty-third Street—Ingersoll Avenue to Holcomb Avenue.

~~Twenty-third Street, on the west side, from a point 30 feet south of University Avenue to a point 50 feet south thereof, commercial loading zone.~~

Sec. 114-3689. University Avenue—Twenty-third Street to Twenty-fifth Street.

University Avenue, on the north side, from a point 75 feet west of Twenty-third Street to ~~a point 200 feet east of~~ Twenty-fourth Street, two-hour parking 9:00 a.m. to 4:00 p.m.

University Avenue, on the north side, from a point 75 feet west of Twenty-third Street to ~~a point 200 feet east of~~ Twenty-fourth Street, no parking 4:00 p.m. to 6:00 p.m.

~~University Avenue, on the north side, from Twenty-fourth Street to a point 200 feet east thereof, no parking any time.~~

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Second and third readings of Ordinance.

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