



MHGB
Communication
Office of the City Manager

Date

July 28, 2008

Agenda Item No. **MHGB3**
Roll Call No. **08-**
Communication No. **08-454**
Submitted by: **Chris M. Johansen, Housing Services Director**

AGENDA HEADING:

Approving an amendment to the City of Des Moines Municipal Housing Agency (DMMHA) Section 8 Housing Choice Voucher Administrative Plan to Revise the Processing of Unreported Income.

SYNOPSIS:

Recommend approval of an amendment to the City of Des Moines Municipal Housing Agency Section 8 Housing Choice Voucher Administrative Plan to revise how the DMMHA will handle cases of Unreported Income.

FISCAL IMPACT: NONE

Amount: N/A

Funding Source: N/A

ADDITIONAL INFORMATION:

The City of Des Moines Municipal Housing Agency is required to include in its Housing Choice Voucher Program Administrative Plan a policy regarding unreported income and how it is calculated and repaid.

This revision to Administrative Plan gives DMMHA staff and Section 8 participants more information regarding how unreported income will be handled. This change will require clients to repay within 60 days any amount of unreported income over \$500. If the amount is less than \$500 and the amount is unreported, the client will be afforded four (4) of these occurrences while on the program.

This new information benefits participants as it explains in greater detail how DMMHA will respond to unreported income.

This revision was reviewed by the Public Housing Board at its July 16, 2008 meeting, and it is being recommended for approval to the Municipal Housing Governing Board for approval.

The proposed revision is attached to the Roll Call.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S):

Date: July 16, 2008

Roll Call Number: PH 08-36

Action: Approve the revision regarding unreported income cases to the Section 8 Administrative Plan and to forward the approved revision to the Municipal Housing Governing Board for approval.

Date: March 24, 2008

Roll Call Number: 08-449

Action: Approval of the City of Des Moines Municipal Housing Agency Five Year and One Year Agency Plans. (Council Communication No. 08-144) Moved by Nesbitt to approve. Motion Carried 8-0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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