



Council Communication

Office of the City Manager

Date July 28, 2008

Agenda Item No. 29
Roll Call No. 08-
Communication No. 08-459
Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting training requests for Michele Bischof, Mike Matthes, and Amelia Hamilton Morris.

SYNOPSIS:

Recommend approval for training requests listed below.

FISCAL IMPACT:

Amount: \$2,003.35 (Bischof); \$2,200.00 (Matthes); \$2,098.00 (Morris)

Funding Source:

- GE001 FIR011000 – Fire – Training & Safety (Bischof)
- GE001 CMO010000 – City Manager – Administration (Matthes)
- GE001 CMO160000 – City Manager – Information (Morris)

ADDITIONAL INFORMATION:

Michele Bischof (NR-0) Superintendent Technical Services, to New Orleans, LA, from September 23 – 28, 2008, (\$2,003.35), to attend the 2008 Affiliated Computer Services, Inc, (ACS) Firehouse Education and Training Seminar. The seminar will increase knowledge and understanding of Firehouse software in order to better utilize and troubleshoot the program.

Mike Matthes (R-0) Assistant City Manager, to Richmond, VA, from September 21 – 25, 2008, (\$2,200.00), to attend the International City/County Management Association (ICMA) 2008 Annual Conference. The conference will focus on such topics as municipal sustainability, leading practices, innovation in local government, council goal implementation, and smart growth.

Amelia Hamilton Morris (R-0) Chief Communications Officer, to Atlanta, GA, from September 15 – 22, 2008, (\$2,098.00), to attend the National Association of Telecommunications Officers and Advisors (NATOA) 2008 Annual Conference. The conference will provide information on new technologies, broadband infrastructure, and new internet media.

The amount budgeted for travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for travel in FY 2009 as of July 8, 2008 is \$0.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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