



Council Communication

Office of the City Manager

Date

September 8, 2008

Agenda Item No. 18

Roll Call No. 08-

Communication No. 08-549

Submitted by: **Richard A. Clark, City Manager**

AGENDA HEADING:

Submitting training and travel requests for David Bowen, Richard Clark, Brian Dennis, Richard Hickle, Rudolph Simms, Jeremy Sprague and Tom Vlassis.

SYNOPSIS:

Recommend City Council approval for training and travel requests listed below.

FISCAL IMPACT:

Amount: \$1,867.80 (Bowen); \$1,950.00 (Clark); \$2,323.00 (Dennis); \$1,867.80 (Hickle); \$2,534.00 (Simms); \$1,650.00 (Sprague); \$1,343.00 (Vlassis)

Funding Source:

- SP321 POL982100 – Police – Federally Forfeited Funds (Bowen)
- GE001 CMO010000 – City Manager – Administration (Clark)
- SP350 HSG029000 – Housing Services – Central Office (Dennis)
- SP321 POL982100 – Police – Federally Forfeited Funds (Hickle)
- GE001 HRI010000 – Human Rights – Services (Simms)
- SP321 POL982100 – Police – Federally Forfeited Funds (Sprague)
- GE001 MMC010000 – Mayor & Council (Vlassis)

ADDITIONAL INFORMATION:

David Bowen (NR-0) Lieutenant, to Bellevue, WA, from September 21 – 25, 2008, (\$1,867.80), to attend the 19th Annual Problem-Oriented Policing Conference sponsored by the Center for Problem-Oriented Policing. The conference will provide problem solving workshops dealing with crime and public safety problems.

Richard Clark (R-0) City Manager, to Calgary, Alberta, Canada, from September 11 – 16, 2008, (\$1,950.00), to attend the International Downtown Association's (IDA) 54th Annual Conference entitled "Metro Makeover: The Changing Face Of Downtown." Mr. Clark was invited by the IDA to make a formal presentation on Des Moines' downtown initiatives.

Brian Dennis (R-0) Family Self-Sufficiency Coordinator, to Worcester, MA, from September 22 – 26, 2008, (\$2,323.00), to attend a Family Self-Sufficiency class sponsored by Nan McKay & Associates. The 3-day class presents full program information, including HUD regulations, the coordinating

committee, intake and family selection, contracts, calculating escrow accounts, portability, marketing and finding private sector resources.

Richard Hickle (R-0) Sergeant, to Bellevue, WA, from September 21 – 25, 2008, (\$1,867.80), to attend the 19th Annual Problem-Oriented Policing Conference sponsored by the Center for Problem-Oriented Policing. The conference will provide problem solving workshops dealing with crime and public safety problems.

Rudolph Simms (R-1) Human Rights Director, to Washington, D.C., from September 21 – 27, 2008, (\$2,534.00), to attend the U.S. Department of Housing and Urban Development's (HUD) National Fair Housing Training Academy. This is the third of a five week training session.

Jeremy Sprague (NR-0) Police Officer, to Ventura, CA, from September 9 – 13, 2008, (\$1,650.00), to attend the California Peer Support Association Seminar and Conference sponsored by the California Peer Support Association. The conference addresses issues faced by law enforcement personnel and families after enduring a critical incident.

Tom Vlassis (R-0) City Council Member, to Fort Smith, AR, from September 23 – 28, 2008, (\$1,343.00), to attend the National League of Cities (NLC) Community and Economic Development Autumn Steering Committee Meeting. Vlassis is the city representative for the NLC.

The amount budgeted for travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for travel in FY 2009 as of September 2, 2008 is \$8,497.77.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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