



Council Communication

Office of the City Manager

Date

September 22, 2008

Agenda Item No. 22

Roll Call No. 08-

Communication No. 08-584

Submitted by: **Richard A. Clark, City Manager**

AGENDA HEADING:

Training and travel requests for Connie Ashby, Tim Briggs, Christine Chandavong, Teva Dawson, Donald L. Hansen, Debora Hobbs, Ben Page, Tarry Pote, Doug Romig, Scott Rounds, Donald Tripp, Matt Wakeman, Jasmin Zulic & T.M. Frank Cownie.

SYNOPSIS:

Recommend City Council approval for training & travel requests listed below.

FISCAL IMPACT:

Amount: \$2,250.00 (Ashby); \$2,217.00 (Briggs); \$2,331.00 (Chandavong); \$1,875.04 (Dawson); \$1,708.00 (Hansen); \$5,400.00 (Hobbs); \$2,500.00 (Hobbs); \$1,974.40 (Page); \$1,361.00 (Pote); \$1,845.04 (Romig); \$1,482.00 (Rounds); \$1,860.00 (Tripp); \$5,400.00 (Wakeman); \$1,900.00 (Zulic); \$1720.00 (Cownie)

Funding Source:

- SP720 HRS980100 – IT – City Wide Training & Benchmarking (Ashby)
- SP321 POL982100 – Police – Federally Forfeited Funds (Briggs)
- SP350 HSG029000 – Housing Services – Central Office (Chandavong)
- SP720 HRS980100 / GE001 PKS108200 – Parks – City Wide Training & Benchmarking / Volunteer Programs (Dawson)
- GE001 CDD130100 – Community Development – Permit & Development (Hansen)
- SP720 HRS980100 – IT – City Wide Training & Benchmarking (Hobbs)
- SP720 HRS980100 – IT – City Wide Training & Benchmarking (Hobbs)
- GE001 PKS010100 – Parks – General Administration (Page)
- SP321 POL982100 – Police – Federally Forfeited Funds (Pote)
- GE001 PKS010100 – Parks – General Administration (Romig)
- SP321 POL982100 – Police – Federally Forfeited Funds (Rounds)
- GE001 PKS010100 – Parks – General Administration (Tripp)
- SP720 HRS980100 – IT – City Wide Training & Benchmarking (Wakeman)
- SP720 HRS980100 – IT – City Wide Training & Benchmarking (Zulic)
- GE001 MCC010000 – Mayor – Mayor & Council (Cownie)

ADDITIONAL INFORMATION:

Connie Ashby (NR-0) Departmental Systems Coordinator, to New Orleans, LA, from September 24 – 28, 2008, (\$2,250.00), to attend the 2008 FH Education and Training Seminar to obtain training on the next release of Firehouse Software.

Tim Briggs (NR-0) Senior Identification Technician, to Mesa, AZ, from November 30 – December 6, 2008, (\$2,217.00), to attend the Advanced ACE-V Applications course sponsored by Ron Smith & Associates, Inc. The course will assist Technician Briggs in preparation for taking the International Association of Identification Certification Exam as well as give him advance training on identification of latent prints.

Christine Chandavong (R-0) Accounting Analyst, to Atlanta, GA, from October 6 – 10, 2008, (\$2,331.00), to attend the Nuts & Bolts of Accounting, Budgeting & Finance Seminar sponsored by Casterline Associates, P.C. The course will cover topics on effectively budgeting, accounting for, and reporting Public Housing Authority (PHA) financial activity.

Teva Dawson (R-0) Horticulture Inspector, to Baltimore, MD, from October 13 – 17, 2008, (\$1,875.04), to attend the National Recreation and Park Association's (NRPA) annual conference. Educational sessions will focus on environmental stewardship practices along with other key issues.

Donald L. Hansen (R-0) Senior Plumbing Inspector, to Atlanta, GA, from September 27 – October 3, 2008, (\$1,708.00), to attend the International Association of Plumbing and Mechanical Officials' (IAPMO) 79th Annual Education & Business Conference.

Debora Hobbs (R-0) Applications Development Manager, to Chicago, IL, from October 12 – 15, 2008, (\$2,500.00), to attend "An Event Apart," a website design conference providing perspectives on website design, governance, and accessibility standards.

Debora Hobbs (R-0) Applications Development Manager, to Los Angeles, CA, from October 25 – 31, 2008, (\$5,400.00), to attend the 2008 Professional Developers Conference. The conference provides a forum for developers to explore the latest Microsoft technology and interact with peers as well as Microsoft staff in a variety of community-focused events.

Ben Page (R-1) Assistant Parks & Recreation Director, to Baltimore, MD, from October 13 – 17, 2008, (\$1,974.40), to attend the National Recreation and Park Association's (NRPA) annual conference. Educational sessions will focus on environmental stewardship practices along with other key issues.

Tarry Pote (NR-0) Senior Police Officer, to Orlando, FL, from October 5 – 8, 2008, (\$1,361.00), to attend the Public Safety Institute's Basic Fraud Investigations course. The course will cover techniques for the investigation of crimes involving fraud crimes such as identity theft, credit card fraud, forgery, consumer fraud, internet fraud, and counterfeiting.

Doug Romig (R-1) Parks Services Manager, to Baltimore, MD, from October 13 – 17, 2008, (\$1,845.04), to attend the national Recreation and Park Association's (NRPA) annual conference. Educational sessions will focus on environmental stewardship practices along with other key issues.

Scott Rounds (R-0) Lieutenant, to Omaha, NE, from October 26 – 31, 2008, (\$1,482.00), to attend the Trends and Techniques in Internal Affairs training program offered by the Southern Police Institute, a division of the Department of Justice Administration of the University of Louisville. The program provides participants with a comprehensive understanding of the role and function of the internal

investigative process. The techniques, skills, and knowledge provided in this program may be utilized to implement future policy development, personnel selection practices, and training procedures.

Donald Tripp (R-0) Parks and Recreation Director, to Baltimore, MD, from October 13 – 17, 2008, (\$1,860.00), to attend the national Recreation and Park Association's (NRPA) annual conference. Educational sessions will focus on environmental stewardship practices along with other key issues.

Matt Wakeman (NR-0) IT Systems/Analyst Programmer, to Los Angeles, CA, from October 25 – November 2, 2008, (\$5,400.00), to attend the 2008 Professional Developers Conference. The conference provides a forum for developers to explore the latest Microsoft technology and interact with peers as well as Microsoft staff in a variety of community-focused events.

Jasmin Zulic (NR-0) IT Senior Web Developer, to Chicago, IL, from October 12 – 15, 2008, (\$1,900.00), to attend "An Event Apart," a website design conference providing perspectives on website design, governance, and accessibility standards.

T.M. Franklin Cownie (R-0) Mayor, to Palm Beach, FL, from October 1 – 4, 2008, (\$1,720.00), to attend The United States Conference of Mayors Fall Leadership Meeting.

The amount budgeted for travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for training & travel in FY 2009 as of September 16, 2008 is \$73,988.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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