



Council Communication

Office of the City Manager

Date October 13, 2008

Agenda Item No. 37
Roll Call No. 08-
Communication No. 08-624
Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Training requests for Tim Briggs, Doug Philip, & Deborah VanVelzen.

SYNOPSIS:

Recommend City Council approval for training requests listed below.

FISCAL IMPACT:

Amount: \$1,569.00 (Briggs); \$1,954.00 (Philip); \$1,626.00 (VanVelzen)

Funding Source:

- SP321 POL982100 – Police – Federally Forfeited Funds (Briggs)
- SP321 POL982100 – Police – Federally Forfeited Funds (Philip)
- SP321 POL982100 – Police – Federally Forfeited Funds (VanVelzen)

ADDITIONAL INFORMATION:

Tim Briggs (NR-1) Senior Identification Technician, to Kansas City, MO, from December 14 – 20, 2008, (\$1,569.00), to attend the “International Association of Identification (IAI) Latent Print Certification Test Preparation Training” sponsored by Ron Smith & Associates, Inc. The course will assist Technician Briggs in preparation for taking the International Association of Identification Certification Exam as well as give him advance training on identification of latent prints.

Doug Philip (R-0) Assistant City Attorney, to San Diego, CA, from November 7 – 11, 2008, (\$1,954.00), to attend the International Association of Chiefs of Police (IACP) “115th Annual Conference & Exposition” to keep current on legal and other issues affecting law enforcement. The conference will provide a forum for attendees to examine critical issues and find solutions to local problems by talking with their peers and experts.

Deborah VanVelzen (R-0) School Resource Officer, to Riverton, WY, from December 8 – 12, 2008, (\$1,626.00), to attend the National Association of School Resource Officers’ (NASRO) “Advanced School Resource Officer Course.” The course will provide additional skill and programs for the experienced school resource officer to identify and diffuse potentially dangerous situations on campus.

The amount budgeted for training & travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for training & travel in FY 2009 as of October 7, 2008 is \$99,203.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.