

 Council Communication Office of the City Manager	Date	October 27, 2008
	Agenda Item No. 26 Roll Call No. <u>08-</u> Communication No. <u>08-639</u> Submitted by: Richard A. Clark, City Manager	

AGENDA HEADING:

Training & travel request for Aaron Greiner, Martha Nelson & Tom Vlassis.

SYNOPSIS:

Recommend City Council approval for training & travel request listed below.

FISCAL IMPACT:

Amount: \$3,500.00 (Greiner); \$1,700.00 (Nelson); \$2,653.00 (Vlassis)

Funding Source:

- 2008-2014 Capital Improvement Program, Page 22, Municipal Improvements Regional GIS Plan CP034 IFT990000 BLD114
- GE001 CMO070000 – City Manager – Sister City Commission (Nelson)
- GE001 MCC010000 – Mayor & Council (Vlassis)

ADDITIONAL INFORMATION:

Aaron Greiner (R-0) GIS Analyst, to Sacramento, CA, from November 9 – 12, 2008, (\$3,500.00), to attend the Data Management in the Multiuser Geodatabase course sponsored by the Environmental Systems Research Institute (ESRI). The course will provide training on the administration of enterprise GIS databases.

Martha Nelson (R-0) Sister Cities Commission Vice Chair, to Saint-Etienne, France, from November 11 – 17, 2008, (\$1,700.00), to accept invitation from the City of Des Moines' Sister City, Saint-Etienne, and learn about public transportation, urban design and meet with key officials.

Tom Vlassis (R-1) City Council Member, to Orlando, FL, from November 10 – 19, 2008, (\$2,653.00), to attend, as a representative of the City of Des Moines, the National League of Cities Congress of Cities annual conference. The conference gives elected officials a chance to share ideas about how to make their communities better for their citizens.

The amount budgeted for training & travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for training & travel in FY 2009 as of October 21, 2008 is \$136,671.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

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