

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date	October 27, 2008
	Agenda Item No. 63 Roll Call No. 08- Communication No. 08-653 Submitted by: Chris M. Johansen, Assistant City Manager	

AGENDA HEADING:

Approving proposal for the Creation of Action Plan to Address Homelessness and authorizing the City Manager to negotiate and execute a contract with Technical Assistance Collaborative, Inc. in the amount of \$48,785.

SYNOPSIS:

Approval of the proposal from Technical Assistance Collaborative, Inc. (Stephen Day, Executive Director, 31 Saint James Avenue, Boston, MA) and authorizing the City Manager to negotiate and execute a contract.

FISCAL IMPACT:

Amount: \$48,785

Funding Sources: The United Way of Central Iowa and the 2008-2009 Operating Budget, Page 106, Community Development Department Community Development Block Grants, SP020 CDD049900.

ADDITIONAL INFORMATION:

The City of Des Moines in partnership with Polk County, the Polk County Housing Trust Fund, United Way of Central Iowa, and the Des Moines Community Foundation created a Request for Proposal (RFP) for the creation of an Action Plan to address homelessness in our community. The successful proposal is to advise the City on specific steps to create an integrated supportive housing system for homeless individuals and families in Des Moines including recommendations on how various existing agencies meet/match with actual needs.

The goal of the work to be performed is the creation of an Action Plan which focuses on the homeless population. The plan outcomes are as follows:

- 1) Recommend a long-term, sustaining process of leadership for addressing the homeless population.
- 2) Identify alternative organization structures for managing the homelessness needs and recommend a structure that would be most successful.
- 3) Identify the funding stakeholders and recommend how each will contribute to the effort.
- 4) Identify service providers and recommend ways for them to best cooperate with this planning effort, coordinate their service delivery, and eliminate duplication.
- 5) Define and clarify roles and responsibilities of funders, stakeholders, service providers and

other participants.

- 6) Identify the services available and unavailable for all populations of the homeless (children, families, inventory of the number of units for these populations, e.g.). This identification will include the available and unavailable services and units and/or beds available for chronic homelessness, emergency sheltering and transitional housing.
- 7) Following completion of the Action Plan and acceptance by the City Council the Contractor will then work to implement this plan.

On August 27, 2008 the RFP was released and on September 24, 2008 the responses were due. One response was received, which was from the Technical Assistance Collaborative, Inc.

It is being recommended to enter into a contract with the Technical Assistance Collaborative, Inc. (TAC) for the first 6 steps outlined above. The TAC will provide only technical assistance for the implementation of the Action Plan. After discussions with Polk County, the Polk County Housing Trust Fund, United Way, and the Des Moines Community Foundation, it is being recommended that the implementation phase be performed by an employee that would be responsible on a daily basis for the implementation and have the ability to consult with the TAC. The Polk County Housing Trust Fund is currently exploring this potential position and the responsibilities for this employee.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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