



Council Communication

Office of the City Manager

Date February 9, 2009

Agenda Item No. 29
Roll Call No. 09-
Communication No. 09-062
Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Training request for Percy Coleman & Robert Kraft.

SYNOPSIS:

Recommend City Council approval for training request listed below.

FISCAL IMPACT:

Amount: \$1,829.16 (Coleman), \$1,899 (Kraft)

Funding Source:

- GE001 FIR011000 – Fire – Training & Safety (Coleman)
- IS010 CMO010401 – Equipment Maintenance Center – Fleet Service Maintenance (Kraft)

ADDITIONAL INFORMATION:

Percy Coleman (NR-0) Captain, to Indianapolis, IN, from April 19 – 25, 2009, (\$1,829.16), to attend the Fire Department Instructor’s Conference (FDIC). The Conference will provide a comprehensive range of courses and training options designed to improve both job safety and effectiveness.

Robert Kraft (NR-0) Fleet Services Operations Manager, to San Antonio, TX, from March 16 – 21, 2009, (\$1,899), to attend Ron Turley Associate’s (RTA) Annual User’s Conference. The Conference is a combination of training classes, group sessions, open forum discussions, reviews of newly released features, and previews of upcoming software enhancements. Annual training of the RTA Fleet Management Software is essential to the daily operations of the Equipment Maintenance Center.

The amount budgeted for training & travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for training & travel in FY 2009 as of February 3, 2009 is \$273,726.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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