

 <p style="text-align: center;"><b>Council</b> <b>Communication</b> Office of the City Manager</p>	<b>Date</b>	February 23, 2009
	<b>Agenda Item No.</b> <b>64</b> <b>Roll Call No.</b> <b><u>09-</u></b> <b>Communication No.</b> <b><u>09-101</u></b> <b>Submitted by: Donald M. Tripp, Director of</b> <b>Park and Recreation</b>	

**AGENDA HEADING:**

Approving and adopting an amended schedule of fees for cemeteries under Chapter 34 of the City Code.

**SYNOPSIS:**

Approval of fee recommendation and corrections to the City of Des Moines Cemetery Schedule of Fees.

**FISCAL IMPACT:**

Amount: \$3,000 (Estimated Revenue)

Funding Source: FY2010 Recommended Operating Budget, revenues to be deposited in Park & Recreation Department, Cemetery, Page 178, GE001 PKS010400.

**ADDITIONAL INFORMATION:**

At the January 27, 2009, Park and Recreation Board meeting the Board approved the recommendation to add a new fee for single space burials with plantings at Glendale Cemetery and to correct some errors and omissions from the previously approved schedule of fees related to cemetery service charges.

At the April 22, 2008, Park and Recreation Board meeting, the Board received and filed staff's recommendation to amend Chapter 74 and the Cemetery schedule of fees regarding various park and recreation facility fees. On May 27, 2008, the Park and Recreation Board voted to approve a recommendation to the Des Moines City Council regarding the fees and charges within Chapter 74 and the Cemetery Schedule of Fees.

In an effort to diversify the burial options within Glendale Cemetery, staff is recommending that Block 37, Lots 304 to 316 be designated as single space only with 2<sup>nd</sup> named interment option with only one monument which must be centered on the west space line and no footstone option. The maximum monument size shall be 36 inches long by 18 inches wide. This single space location shall also allow for perennial and annual plantings, with all other cemetery regulations applicable with the noted exceptions above. This will be a new burial option for the public at Glendale Cemetery.

The recommended fee for this burial option is \$1,000 per space. Currently we have a single space with no plantings at \$800. Staff is recommending this price point as opposed to \$1,500 (half the price of the current two-space lot in this block). This action will not require any changes to the cemetery grounds as all the lot numbers are already in place.

Additionally, when reviewing the published Cemetery Schedule of Fees, staff found some omissions and errors in the document and is recommending that the following corrections be made. These include:

- 34-69 Ashes/Scattering – Glendale Cemetery (Eliminate non-resident fee)\*
- 34-69 Ground interment for cremation
- 34-69 Ground interment Saturday for cremation
- 34-69 Setting markers – flush markers only
- 34-69 Setting markers
- 34-69 SSI Block 41, W-A, W-B (delete fee section as it is covered below)
- Block 41, W-A, W-B Fee: \$600.00
- 34-69 Two-space lots 37A, H, H at Glendale and M at Laurel Hill
- 34-69 38-C single space
- Two space lots H-a & J (88 sq. ft) and Block R
- 34-69 Two space lots, 31, 37 (110 sq. ft.) at Glendale
- 34-69 Three-space lots H-a & J (132 sq. ft.) and Block R
- 34-69 Three-space lots 31, 37, L (132 sq. ft.)
- 34-69 Three-space lots Block M at Glendale

\* As the City moves toward more on-line payment services and outside vendor support, the customer service component of one standard fee, set at market rate will attract more visitors to City facilities and improve the overall customer service toward our patrons. Within the cemetery operations, staff estimates that 80% of our business sales come from funeral homes. A single fee structure will greatly aid our ability to market our cemetery operations through this affiliated vendor relationship.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: June 9, 2008

Roll Call : 08-1017

Action: Amendment to Schedule of Fees for Chapter 34 of the Municipal Code regarding cemetery fees. Moved by Hensley to adopt. Motion Carried 7-0.

Date: June 9, 2008

Roll Call: 08-1030 and 08-1031

Action: Amending Chapter 74 of the Municipal Code regarding park and recreation fees. (Council Communication No. 08-347

) Moved by Coleman that this ordinance be considered and given first vote for passage. Motion Carried 7-0.

(A) Final consideration of ordinance above, (waiver requested by Park and Recreation Department), requires 6 votes. Moved by Coleman that the rule requiring that an ordinance must be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, that the ordinance be placed upon its final passage and that the ordinance do now pass, #14,771. Motion Carried 7-0.

#### **BOARD/COMMISSION ACTION(S):**

Date: January 27, 2009

Action: Approved recommendation to the Des Moines City Council amending the Cemetery Schedule of Fees.

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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