

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date	February 23, 2009
	Agenda Item No. 29 Roll Call No. <u>09-</u> Communication No. <u>09-123</u> Submitted by: Richard A. Clark, City Manager	

AGENDA HEADING:

Training request for Larry Gilmore, Kathy Kahoun, John Newman, & Raymond Wilson.

SYNOPSIS:

Recommend City Council approval for training request listed below.

FISCAL IMPACT:

Amount: \$5,132.00 (Gilmore), \$2,261 (Kahoun), \$1,800 (Newman), \$2,500 (Wilson)

Funding Source:

- SP321 POL982100 – Police – Federally Forfeited Funds (Gilmore)
- SP020 CDD049900 CDBG2008014 – Community Development – NCS-Homeowner Rehab (Kahoun)
- SP321 POL982100 – Police – Federally Forfeited Funds (Newman)
- SP720 HRS980100 – IT – City Wide Training/Benchmarking (Wilson)

ADDITIONAL INFORMATION:

Larry Gilmore (NR-0) Senior Police Officer/Canine Handler, to St. Paul, MN, from March 9 – May 22, 2009, (\$5,132), to attend the United States Police Canine Association (USPCA) Trainer Program. The program will train Officer Gilmore to become certified as a United States Police Canine Trainer.

Kathy Kahoun (R-0) Neighborhood Development Administrator, to Minneapolis, MN, from April 24 – 29, 2009, (\$2,261), to attend the American Planning Association Conference. The Conference will cover how to develop housing and commercial redevelopment in the low and moderate income neighborhoods during difficult economic times.

John Newman (R-0) RMS Administrator, to Dallas, TX, from May 18 – 22, 2009, (\$1,800), to attend the International Association of Chiefs of Police (IACP) Law Enforcement Information Management (LEIN) 33rd Annual Training Conference and Exhibition. The conference will provide law enforcement practitioners with education and training opportunities and a forum to exchange ideas, lessons learned and best practices within the law enforcement community.

Raymond Wilson (NR-0) Network Engineer, to San Francisco, CA, from June 28 – July 3, 2009 (\$2,500), to attend the Cisco Live! 2009 Conference. The conference will offer training through hundreds of technical sessions, and networking opportunities with fellow peers.

The amount budgeted for training & travel in Fiscal Year (FY) 2009 is \$520,011. The amount expended for training & travel in FY 2009 as of February 17, 2009 is \$305,249.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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