



Council Communication

Office of the City Manager

Date

March 23, 2009

Agenda Item No. 20

Roll Call No. 09-

Communication No. 09-184

Submitted by: **Richard A. Clark, City Manager**

AGENDA HEADING:

Training request for Becky Barber, Jack Kamerick, David Knutzen, Diane Rauh, Peggy Schleuger, Rudolph Simms, Michael West & Wade Wojewoda.

SYNOPSIS:

Recommend City Council approval for training request listed below.

FISCAL IMPACT:

Amount: \$1,724.00 (Barber), \$2,021.00 (Kamerick), \$2,016.61 (Knutzen), \$2,006.00 (Rauh), \$1,724.00 (Schleuger), \$1,850.00 (Simms), \$1,940.00 (West), \$1,885.00 (Wojewoda)

Funding Source:

- SP321 POL982100 – Police – Federally Forfeited Funds (Barber)
- SP321 POL982100 – Police – Federally Forfeited Funds (Kamerick)
- GE001 FIR070400 – Fire – Fire Investigation (Knutzen)
- GE001 CCL010000 – City Clerk – Administration (Rauh)
- SP321 POL982100 – Police – Federally Forfeited Funds (Schleuger)
- GE001 HRI010000 – Human Rights – Human Rights Services (Simms)
- SP751 POL985105 – Police -- 2009 GTSB PAP 09-04 TASK 07 (West)
- SP321 POL982100 – Police – Federally Forfeited Funds (Wojewoda)

ADDITIONAL INFORMATION:

Becky Barber (R-0) Investigative Assistant, to San Diego, CA, from March 31 – April 3, 2009, (\$1,724.00), to attend the Omega Group User and Training Conference. The Conference will provide attendees with valuable information and training on the Omega software of which the police department utilizes.

Jack Kamerick (NR-0) Police Officer, to Arlington, TX, from May 17 – 22, 2009, (\$2,021.00), to attend the 2009 International Association of Arson Investigators Annual Training Conference. The Conference includes top level fire investigation courses presenting the latest knowledge and practices in fire investigation.

David Knutzen (NR-0) Senior Fire Inspector, to Arlington, TX, from May 16 – 25, 2009, (\$2,016.61), to attend the 2009 International Association of Arson Investigators Annual Training Conference. The

Conference includes top level fire investigation courses presenting the latest knowledge and practices in fire investigation.

Diane Rauh (R-0) City Clerk, to Chicago, IL, from May 18 – 25, 2009, (\$2,006.00) to attend the 63rd Annual Conference of the International Institute of Municipal Clerks. The conference will offer educational sessions on leadership, management, finance, record management, going green, and business writing skills.

Peggy Schleuger (NR-0) Investigative Assistant, to San Diego, CA, from March 31 – April 3, 2009, (\$1,724.00), to attend the Omega Group User and Training Conference. The Conference will provide attendees with valuable information and training on the Omega software of which the police department utilizes.

Rudolph Simms (R-3) Human Rights Director, Washington, D.C., from April 26 – May 1, 2009, (\$1,850.00), to attend the U.S. Department of Housing and Urban Development's (HUD) National Fair Housing Training Academy. This is the fifth of a five week training session.

Michael West (NR-0) Senior Police Officer, Nashville, TN, from March 28 – April 2, 2009, (\$1,940.00), to attend the 2009 "Lifesavers Conference." Lifesavers is the premier national highway safety meeting in the United States dedicated to reducing the tragic toll of deaths and injuries on our nation's roadways. The conference addresses a wide range of safety topics, from child passenger safety and occupant protection to roadway and vehicle safety and technology. It offers the latest information on advances in highway safety, highlights successful programs and draws attention to emerging safety issues.

Wade Wojewoda (NR-0) Sergeant, Plano, TX, from May 10 – 15, 2009, (\$1,885.00), to attend the "Ethics Train-the-Trainer" course sponsored by the Institute for Law Enforcement Administration. The course will authorize graduates to present various law enforcement ethics courses within their own agencies or local/regional academies.

The amended budget for travel in Fiscal Year (FY) 2009 is \$367,874 reflecting a 29.3% reduction from the original adopted budget of \$520,011. The amended budget for training in Fiscal Year (FY09) is \$311,045 reflecting a 1% reduction from the original adopted budget of \$313,997. The amount expended for travel and training in FY 2009 as of March 16, 2009 is \$328,384.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.