

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date</b>	April 06, 2009
	<b>Agenda Item No.</b> <b>34</b> <b>Roll Call No.</b> <b><u>09-</u></b> <b>Communication No.</b> <b><u>09-214</u></b> <b>Submitted by: Richard A. Clark, City Manager</b>	

**AGENDA HEADING:**

Travel request for Richard Clark.

**SYNOPSIS:**

Recommend City Council approval for travel request listed below.

**FISCAL IMPACT:**

Amount: \$2,120.00 (Clark)

Funding Source:

- GE001 CMO010000 – City Manager – Administration (Clark)

**ADDITIONAL INFORMATION:**

**Richard Clark (R-1) City Manager**, to Washington, D.C., from June 10 – 12, 2009, (\$2,120.00), to participate in the Greater Des Moines Partnership's 2009 lobbying trip to speak with Congressional leaders and discuss the needs of the city.

The amended budget for travel in Fiscal Year (FY) 2009 is \$367,874 reflecting a 29.3% reduction from the original adopted budget of \$520,011. The amended budget for training in Fiscal Year (FY09) is \$311,045 reflecting a 1% reduction from the original adopted budget of \$313,997. The amount expended for travel & training in FY 2009 as of March 31, 2009 is \$367,823.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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