

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date	April 20, 2009
	Agenda Item No. 27 Roll Call No. <u>09-</u> Communication No. <u>09-244</u> Submitted by: Richard A. Clark, City Manager	

AGENDA HEADING:

Travel and training request for T.M. Franklin Cownie, Mark Gregory, Vicky Long Hill, Mike Matthes and Tom Vlassis.

SYNOPSIS:

Recommend City Council approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$2,287 (Cownie); \$1,753 (Gregory); \$1,600 (Long Hill); \$2,000 (Matthes); \$1,053 (Vlassis)

Funding Source:

- GE001 MCC010000 – Mayor & Council (Cownie)
- SP350 HAG029000 – Housing – Central Office (Gregory)
- GE005 LGL040000 – Legal – Tort Services (Long Hill)
- GE001 IFT010000 – IT – Administration (Matthes)
- GE001 MCC010000 – Mayor & Council (Vlassis)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie (R-3) Mayor, to Washington, D.C., from May 18 – 21, 2009, (\$2,287), to participate in the Local Climate Leadership Summit. The Summit will cover how new federal economic recovery resources can help communities create jobs, improve energy efficiency and reduce greenhouse gas emissions.

Mark Gregory (R-0) Project Specialist, to Omaha, NE, from May 3 – 6, 2009, (\$1,753), to attend the Housing Choice Voucher Housing Quality Standards course sponsored by Nan McKay & Associates. The 3 day class provides information on general room standards, kitchens, bathrooms, electricity, plumbing and security, including lead-based paint regulations.

Vicky Long Hill (R-0) Assistant City Attorney, to San Diego, CA, from July 31 – August 9, 2009, (\$1,600), to attend the National Bar Association’s 83rd Annual Convention & Exhibits.

Mike Matthes (R-1) Assistant City Manager/CIO, to Dallas, TX, from May 17 – 21, 2009, (\$2,000), to attend the 33rd Annual International Association of Chiefs of Police (IACP) Law Enforcement Information Management Training Conference and Exposition. The Conference brings together law

enforcement practitioners to improve and facilitate the exchange of information and system interoperability within and across jurisdictional boundaries.

Tom Vlassis (R-3) City Council Member, to Savannah, GA, from May 6 – 10, 2009, (\$1,053), to attend, as a representative of the City of Des Moines, the National League of Cities Community and Economic Development Steering Committee meeting.

The amended budget for travel in Fiscal Year 2009 (FY09) is \$367,874 reflecting a 29.3% reduction from the original adopted budget of \$520,011. The amended budget for training in FY09 is \$311,045 reflecting a 1% reduction from the original adopted budget of \$313,997. The amount expended for travel and training in FY09 as of April 14, 2009 is \$333,010.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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