

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date</b>	May 18, 2009
	<b>Agenda Item No.</b> <b>53I</b> <b>Roll Call No.</b> <b><u>09-</u></b> <b>Communication No.</b> <b><u>09-308</u></b> <b>Submitted by: Donald M. Tripp</b> <b>Park &amp; Recreation Director</b>	

**AGENDA HEADING:**

Approving additional contract amount for Tri State Companies, Craig Hein, Vice President, 5303 NW 111<sup>th</sup> Street, Grimes, IA 50111, for end of FY2008-09 and FY2009-2010.

**SYNOPSIS:**

Recommend approval to increase the annual contract amount of \$50,000 for FY 09 and FY10 to Tri State Companies by an additional \$30,000 making the annual total contract amount \$80,000. Tri State is the sole source vendor for Toro repair/replacement parts in the State of Iowa. Since the approval of the initial Roll Call No. 08-1118 by the City Council on June 23, 2008, the equipment repair shop of the Parks and Recreation Department has taken on additional repairs for Toro equipment city-wide including WRF, Pumping Stations and Storm Water Management. This has increased the number of parts to be purchased annually. In addition there has been a slight, unanticipated price increase for these parts.

**FISCAL IMPACT:**

Amount: \$30,000 additional per fiscal year with the total annual amount equaling \$80,000 for both FY09 and FY10. The cost of parts used to repair enterprise fund equipment is billed to those funds.

Funding Source: FY09-10, Operating Budget, Equipment Maintenance, GE001 PKS04100, page 183.

**ADDITIONAL INFORMATION:**

The City Park and Recreation Department utilizes Toro mowers and other related equipment extensively in its turf maintenance program. Repair parts must be purchased to keep this equipment operating. Municipal Code section 2-726 (a) (6) provides for a non-competitive procurement of repair parts when the required parts are available only from a single area-wide distributor and competitive bids for such parts are thus not reasonably attainable.

**PREVIOUS COUNCIL ACTION(S):**

Date: June 23, 2008

Roll Call Number: 08-1118

Action: Tri State Companies, 5303 NW 111<sup>th</sup>, Grimes, for procurement for Toro equipment repair parts to be used by Park & Recreation Department, \$50,000. (Council Communication No. 08-363) Moved by Vlassis to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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