

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date	May 18, 2009
	Agenda Item No. 53B & G Roll Call No. 09- Communication No. 09-312 Submitted by: Merrill Stanley, Deputy City Manager	

AGENDA HEADING:

Approving increase in purchase authority for transmission repair services and vehicle towing.

SYNOPSIS:

Recommend Council approval to increase the purchase authority for transmission repair services and vehicle towing services for Fleet Services. The original annual contract purchase authority of \$30,000 each for vehicle transmission repair services and towing of City vehicles with Premier Auto Solutions dba AAMCO Transmissions, 3416 SE14th Street, Des Moines, IA 50315, Paul Wilken, Chief Executive Officer, and Crow Automotive Services dba Crow Tow, 826 SE 21st Street Des Moines, IA 50316, Randy Crow, Owner and President, respectively have been exhausted. Staff recommends an increase for each contract of \$10,000 to continue services through the remainder of the fiscal year.

FISCAL IMPACT:

Amount: \$20,000

Funding Source: \$20,000 CMO010401, Fleet Services Maintenance, FY09 Operating Budget, page 85.

ADDITIONAL INFORMATION:

Each June, prior to the initiation of a new fiscal year, staff estimates and requests approval for appropriate funding of existing service contracts. These two service contracts were originally approved for \$30,000 each based on historic use. Due to increased usage, the anticipated costs have exceeded projections made last year. An increase in purchase authority is necessary to continue uninterrupted service to the City's vehicle fleet.

PREVIOUS COUNCIL ACTION(S):

Date: February 11, 2008

Roll Call Number: 08-232

Action: Premier Auto Solutions for annual contract with two (2) additional one year renewal options to furnish transmission repair services for use by the Equipment Maintenance Center, \$30,000. (Seven bids mailed, three received). Moved by Vlassis to adopt. Motion Carried 7-0.

Date: September 10, 2007

Roll Call Number: 07-1741

Action: Crow Automotive Services DBA Crow Tow for an annual contract with two (2) additional one-year renewal options to furnish towing and emergency road services for city-owned vehicles, \$30,000. (Seven bids mailed, three received). Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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