



# Council Communication

Office of the City Manager

Date May 18, 2009

Agenda Item No. 9C  
Roll Call No. 09-  
Communication No. 09-333  
Submitted by: Jeb E. Brewer, P.E.  
City Engineer and Judy Bradshaw, Chief of Police

## AGENDA HEADING:

Approving Professional Services Agreement with Connect Architecture and Design PC (Daniel Hunt, Principal, 1415 Grand Ave., West Des Moines, Iowa, 50265) for design and construction phase services for the Police Department Metro Special Tactics and Response (Star) Building Improvements, not to exceed \$28,000.

## SYNOPSIS:

Recommend approval of the Professional Services Agreement with Connect Architecture and Design PC for professional services for the Police Department Metro Star Building Improvements in a lump sum amount of \$28,000, including reimbursable costs, to provide design and construction phase services for the Police Department Metro Star Building Improvements.

## FISCAL IMPACT:

Amount: \$28,000

Funding Source: 2009-2010 CIP, Page BLD-7, BLD080, Colosimo Property, TIF Bonds.

## ADDITIONAL INFORMATION:

The building at 101 & 103 SE 2<sup>nd</sup> Street houses several divisions of the Des Moines Police Department. The Metro Star Unit, Bomb Squad and Fusion currently have offices, locker rooms and equipment in the building. After the improvements, Narcotics will move from their current building housed at 106 SE 1<sup>st</sup> Street to the renovated building on SE 2<sup>nd</sup> Street.

A request for proposal (RFP) for design services was advertised in the newspaper and posted on the City's website. Fourteen firms attended the pre-proposal meeting with seven proposals being received from qualified architectural/engineering firms. The firms were rated by a selection committee composed of four people from the Police Department and one from the Engineering Department. The three top rated firms (Connect Architecture and Design PC, Mills Architecture and Sinclair Architects) were selected for interviews.

Connect Architecture was the selection of the committee based on their qualifications, technical approach to the project and experience with small budget remodeling. Staff has negotiated a Professional Service Agreement with Connect Architecture for a lump sum amount of \$28,000, including reimbursable costs, to provide design and construction phase services.

**PREVIOUS COUNCIL ACTION(S):**

Date: October 20, 2003

Roll Call Number: 03-2376

Action: Authorization to enter into a purchase agreement for acquisition of property at 100 E. 2nd Street and 101-131 E. 2nd Street, from C&C Realty Ltd., and Charles A. Colosimo and Carolyn M. Colosimo, \$1,630,000. Moved by Brooks to adopt. Motion Carried 7-0.

Date: September 8, 2003

Roll Call Number: 03-2131

Action: On Purchase Agreement for acquisition of 100 E. Second Street and 101-103 E. Second Street from C & C Realty, Ltd. and Charles A. and Carolyn M. Colosimo, \$1,630,000. Moved by Brooks to adopt. Motion Carried 5-2. Absent: Daniels and Vlassis.

Date: August 25, 2003

Roll Call Number: 03-1962

Action: On Purchase Agreement for acquisition of 100 E. Second Street and 101-103 E. Second Street from C & C Realty, Ltd. and Charles A. and Carolyn M. Colosimo in the amount of \$1,630,000, (9-8-03). (Council Communication No. 03-414). Moved by Brooks to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Normal Council actions on consultant services for design and construction administration and construction contracts.

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