



Council Communication

Office of the City Manager

Date	July 13, 2009
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Agenda Item No.	48H
Roll Call No.	<u>09-</u>
Communication No.	<u>09-473</u>
Submitted by:	Donald M. Tripp
	Park and Recreation Director

AGENDA HEADING:

Request the City's Purchasing Division to issue a blanket purchase order to Tri State Companies, Hugh Stafford, owner, 5303 NW 111th Street, Grimes, IA 50111, for equipment repair parts to be purchased during fiscal year 2010.

SYNOPSIS:

Recommend approval for the City's Purchasing Agent to issue a blanket purchase order for Toro equipment repair parts to Tri State Companies. Tri State is the sole source vendor for Toro repair/replacement parts in the state of Iowa.

FISCAL IMPACT:

Amount: \$80,000

Funding Source: FY10-11 Operating Budget, Equipment Maintenance, GE001 PKS041000, page 183.

ADDITIONAL INFORMATION:

The Park and Recreation Department utilizes Tri-State Toro mowing and other equipment extensively in its turf maintenance program. Repair parts must be purchased to keep this equipment operational. Municipal Code section 2-726 (a) (6) provides for a non-competitive procurement of repair parts when the required parts are available only from a single area-wide distributor and competitive bids for such parts are thus not prospectively attainable.

On May 18, 2009, by Roll Call No. 09-880, City Council approved an increased contract amount of \$30,000 for an annual total of \$80,000 for FY2009. This request maintains that contract amount for FY2010.

PREVIOUS COUNCIL ACTION(S):

Date: May 18, 2009

Roll Call Number: 09-880

Action: Tri State Companies blanket purchase order for Toro mower equipment repair parts to be used by the Park & Recreation Department, \$30,000. (Council Communication No. 09-308) Moved by Kiernan to adopt. Motion Carried 6-1. Absent: Cownie.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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