



Council Communication

Office of the City Manager

Date

July 27, 2009

Agenda Item No. 37

Roll Call No. 09-

Communication No. 09-529

Submitted by: Judy A. Bradshaw, Chief of Police

AGENDA HEADING:

Approval of Lease Agreement between the Police Department and the Neighborhood Development Corporation (NDC) for Office Space at 607 Forest Avenue.

SYNOPSIS:

Recommend approval of a lease agreement with NDC for office space for police personnel. The NDC located at 601 Forest Avenue desires to maintain a police presence in the community, which was being fulfilled by the West Side Boxing Club before its termination. It was determined by the Police Department that the housing of Neighborhood Based Service Delivery Officers at the 607 Forest Avenue location will provide a continual public safety resource and other community oriented service program opportunities for the area.

A lease agreement was created to delineate the terms and conditions of providing the office space for the officers. The agreement is for a term of three years and can be annually renewed after the initial term expires. NDC believes the police presence is a good and valuable consideration in lieu of monetary payment of rent. As such, no monetary payment for rent will be charged to the City.

The Police Department is in agreement with NDC in this matter and believes it is in the best interest of the City to maintain a presence in the area. The Police Department is requesting the City Council approve the lease agreement, which has been approved and signed by NDC.

FISCAL IMPACT: NONE

Amount: N/A

Funding Source: N/A

ADDITIONAL INFORMATION:

NDC was the Landlord for Urban Dreams who housed the West Side Boxing Club. The termination of the boxing club facility left the community without a police presence, which had become a valuable asset to community programs and fostered a vital cooperation between the neighborhood and public safety.

In an effort to allow this community resource to continue, it was determined by NDC that they would be willing to provide office space for the police department to house officers at no charge to the City. After review of the office space, it was determined by police department staff that the space provided was adequate for five Neighborhood Based Service Delivery Officers who could better benefit their service

areas by being closer to said areas. It is believed adequate existing furniture, phone service and data access can be moved to the office space at minimal expense.

A Lease agreement was created for the mutual benefit of both the Police Department and NDC. The agreement is for a term of three years with annual renewals optional at the request of both parties. The agreement has been signed and approved by NDC and is now requiring approval by the City Council in order that the police department may initiate the move to said office space.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Renewal in three years.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.