



Council Communication

Office of the City Manager

Date July 27, 2009

Agenda Item No. 24
Roll Call No. 09-
Communication No. 09-538
Submitted by: Richard A. Clark, City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Robert Crouse, Dani Lisk and Kandi Reindl.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$685 (Cownie); \$3,492 (Crouse); \$5,672 (Lisk); \$2,458 (Reindl)

Funding Source:

- GE001 MCC010000 – Mayor/City Council (Cownie)
- SP321 POL982100 – Police – Federal Forfeited Funds (Crouse)
- GE001 POL040900 – Police – E911 Reimbursement (Lisk)
- GE001 CMO010000 – City Manager – Administration (Reindl)

ADDITIONAL INFORMATION:

T. M. Franklin Cownie (R-0) Mayor, to Oakland, CA, from July 28 – 30, 2009 (\$685), to attend an ICLEI Board of Directors Meeting. Mayor Cownie is a representative on the Board of Directors. The City will be reimbursed for airfare charges by ICLEI.

Robert Crouse (NR-0) Sergeant, to Port Clinton, OH, from August 8 - 19, 2009, (\$3,492), to attend the 2009 Rifle National Championship.

Dani Lisk (NR-0) CAD Specialist, to Huntsville, AL, from August 3 - 15, 2009, (\$5,672), to attend a training sponsored by Intergraph Public Safety. Courses included are CADDDBM, System Administration, Advanced System Administration and System Maintenance. The courses are designed to keep the user updated on the latest techniques and software direction.

Kandi Reindl (R-0) Assistant to the City Manager, to Montreal, Canada, from September 12 – 16, 2009, (\$2,458), to attend the International City Manager's Association Annual Conference.

The amount budgeted for travel in Fiscal Year (FY) 2010 is \$629,436. The amount expended for travel in FY 2010 as of July 6, 2009 is \$0.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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