

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date</b>	August 24, 2009
	<b>Agenda Item No.</b> 27 <b>Roll Call No.</b> <u>09-</u> <b>Communication No.</b> <u>09-592</u> <b>Submitted by:</b> Merrill R. Stanley, Deputy City Manager	

**AGENDA HEADING:**

Submitting travel and training requests for T.M. Franklin Cownie, Kevin Newman and Don Tripp.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,245 (Cownie); \$1,746 (Newman); \$1,650 (Tripp)

Funding Source:

- GE001 MCC010000 – Mayor and Council (Cownie)
- GE001 CDD161000 – Community Development – Plumbing Inspection (Newman)
- SP720 HRS980100 – City-wide Training and Benchmarking (Tripp)

**ADDITIONAL INFORMATION:**

**T. M. Franklin Cownie (R-1) Mayor**, to Seattle, WA, from October 1 – October 4, 2009 (\$1,245), to attend the Fall Leadership Meeting of the U.S. Conference of Mayors. Issues to be covered include energy and climate protection, surface transportation reauthorization, health care reform, green jobs, community development and housing.

**Kevin Newman (R-0) Plumbing Inspector**, to San Diego, CA, from September 27 – October 2, 2009, (\$1,746), to attend the 2009 annual code conference on the UPC code. The conference will provide a better understanding of code changes and will allow us to relay these changes to our contractors.

**Don Tripp (R-0) Parks and Recreation Director**, to Salt Lake City, UT, from October 12 - 16, 2009, (\$1,650), to attend the 2009 National Parks and Recreation Association conference. Educational sessions will focus on parkland management, sustainability of parks, funding and strategic partnerships for greenways, succession planning and LEED projects.

The amount budgeted for travel in Fiscal Year (FY) 2010 is \$629,436. The amount expended for travel in FY 2010, as of August 17, 2009, is \$24,295.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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