

 <h1 style="text-align: center;">Council Communication</h1> <p style="text-align: center;">Office of the City Manager</p>	Date	September 14, 2009
	Agenda Item No. 28 Roll Call No. <u>09-</u> Communication No. <u>09-636</u> Submitted by: Merrill R. Stanley, Deputy City Manager	

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Brian Dennis, Jeff Morton, Douglas Philip, Robin Sprafka, Paul Stout, Michael Towey, and Thomas Vlassis.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,321 (Cownie); \$1,318 (Dennis); \$2,277.41 (Morton); \$2,190 (Philiph); \$1,628 (Sprafka); \$1,926 (Stout); \$2,189 (Towey); \$850 (Vlassis)

Funding Source:

- GE001 MCC010000 – Mayor and Council (Cownie)
- SP350 HSG029000 – Housing – Central Office (Dennis)
- SP751 POL980530 – Police – LETPP Grant (Morton)
- SP321 POL982100 – Police – Federal Forfeited Funds (Philiph)
- SP321 POL982100 – Police – Federal Forfeited Funds (Sprafka)
- SP321 POL982100 – Police – Federal Forfeited Funds (Stout)
- GE001 HRI010000 – Human Rights – Administration (Towey)
- GE001 MCC010000 – Mayor and Council (Vlassis)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie (R-2) Mayor, to Washington, D.C., on September 15, 2009 (\$1,321), to attend a meeting with Senate Staff and Administration on an energy grant (Tiger Grant).

Brian Dennis (R-0) FSS Coordinator, to Chicago, IL, from September 19 – September 23, 2009, (\$1,318), to attend the 2009 National Service Coordinator Conference.

Jeff Morton (NR-0) Senior Police Officer, to San Diego, CA, from November 15 – November 21, 2009, (\$2,277.41), to attend the Foundations of Intelligence Analysis Training, a five day introduction to the basics of law enforcement intelligence analysis that meets the certification requirements of the grant funds.

Douglas Philip (R-0) Assistant City Attorney, to Denver, CO, from October 2 – October 6, 2009, (\$2,190), to attend the IACP Annual Conference. Included in this training is the Legal Officers Section Seminar which allows the attorney to keep current on legal and other issues affecting law enforcement.

Robin Sprafka (NR-0) Sergeant, to Omaha, NE, from October 25 – November 6, 2009, (\$1,628), to attend the Mounted Patrol Instruction Certification course.

Paul Stout (NR-0) Lieutenant, to Evanston, IL, from October 25 – October 30, 2009, (\$1,926), to attend a Crime Scene Technology Course. The course provides training in crime scene assessment, a variety of chemical processes used in evidence processing and gathering, and legal issues of evidence.

Michael Towey (R-1) Human Rights Specialist, to Washington D.C., from October 25 – October 31, (\$2,189), to attend the National Fair Housing Training Academy. This is the second week of five weeks of training required by the U.S. Department of Housing and Urban Development (HUD).

Thomas Vlassis (R-0) Council Member, to Muskegon, MI, from September 22 – September 26, (\$850), to attend the National League of Cities Conference, including a meeting of the CED Steering Committee.

The amount budgeted for travel in Fiscal Year (FY) 2010 is \$629,436. The amount expended for travel in FY 2010, as of September 4, 2009, is \$56,177.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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