

 <p style="text-align: center;"><b>Council</b> <b>Communication</b> Office of the City Manager</p>	<b>Date</b>	November 23, 2009
	<b>Agenda Item No.</b> 40 <b>Roll Call No.</b> 09- <b>Communication No.</b> <u>09-806</u> <b>Submitted by:</b> Larry Hulse, Community <b>Development Director</b>	

**AGENDA HEADING:**

Approving the 2009 Letter of Agreement for the Holiday Food Project with the Catholic Pastoral Center.

**SYNOPSIS:**

Recommend Council approval of the Letter of Agreement and Hold Harmless Agreement for the Holiday Food Project with the Catholic Pastoral Center. City staff and volunteers will provide labor to pack 1,000 baskets of donated non-perishable food items for low income households in December 2009.

**FISCAL IMPACT:**

Amount: The City contributes \$15,000 to this program through Community Service Block Grants (CDBG). Additional funding is raised through private donations.

Funding Source: Fiscal Year 2009-10 Operating Budget, Community Service Block Grants – CSBG2009001, SP027, CDD049900, page 70.

**ADDITIONAL INFORMATION:**

The Community Development Department Community Services Division administers the Holiday Food Project each year in conjunction with the Parks and Recreation Department and Housing Departments. The City’s Holiday Food Project has its roots on the south side of town, starting with local projects in the Chesterfield and Pioneer Columbus areas in the 1960’s. The City’s Community Action Agency expanded the project in the 1980’s to encompass the entire city.

Now, nearly 150 volunteers from the community assist the City staff with packing and sorting donated non-perishable food items at the Catholic Pastoral Center at Sixth and Grand between December 7<sup>th</sup> and December 18<sup>th</sup>. The boxes are packed to provide approximately five days of nutritionally balanced food items for families during the holidays. This food, along with a \$20 gift certificate to a local grocer, provides food for families with school children who are not in school during the winter break. Elderly recipients report that they are able to stretch the food items through the winter months. In 2009, 215 food baskets were delivered to households of the elderly or disabled.

A single distribution will be held at the Pastoral Center on Saturday, December 19, 2009. On behalf of the families who receive these gifts and the Community Services staff – our thanks to those in the community who supported this year’s holiday project.

**PREVIOUS COUNCIL ACTION(S):**

Date: October 27, 2008

Roll Call Number: 08-1857

Action: 2008 Letter of Agreement with the Catholic Pastoral Center for the Holiday Food Project. (Council Communication No. 08-630) Moved by Vlassis to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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