

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date</b>	November 23, 2009
	<b>Agenda Item No.</b> <b>31</b> <b>Roll Call No.</b> <b><u>09-</u></b> <b>Communication No.</b> <b><u>09-827</u></b> <b>Submitted by: Merrill R. Stanley, Deputy City Manager</b>	

**AGENDA HEADING:**

Submitting training request for Peggy Schleuger.

**SYNOPSIS:**

Recommend approval for training request listed below.

**FISCAL IMPACT:**

Amount: \$1,800 (Schleuger)

Funding Source: SP321 POL982100 – Police – Federal Forfeited Funds (Schleuger)

**ADDITIONAL INFORMATION:**

**Peggy Schleuger (NR-0) Investigative Assistant**, to North Charleston, SC, from December 6 – December 12, 2009 (\$1,800), to attend the course Introduction to Crime Mapping and Analysis sponsored by the National Institute of Justice. Course is to assist in training for duties newly assigned to the position.

The amount budgeted for travel in Fiscal Year (FY) 2010 is \$629,436. The amount expended for travel in FY 2010, as of November 16, 2009, is \$149,798.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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