

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date	January 11, 2010
	Agenda Item No. 21 Roll Call No. <u>10-</u> Communication No. <u>10-008</u> Submitted by: Merrill R. Stanley, Deputy City Manager	

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Robert Kraft and Joanne M. Pollock.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$2,477 (Cownie); \$1,480 (Kraft); \$9,000 (Pollock)

Funding Source:

- GE001 MCC010000 – Mayor and Council (Cownie)
- IS010 CMO010401 – Internal Service – Equipment Maintenance Center (Kraft)
- SP321 POL982100 – Police – Federal Forfeited Funds (Pollock)

ADDITIONAL INFORMATION:

T. M. Franklin Cownie (R-3) Mayor, to Washington, D.C., from January 19 – January 24, 2010 (\$2,477), to attend the United States Conference of Mayors Annual Winter Meeting. The Mayor is the Chair of the Metro Economies. While at the conference, the Mayor will be attending the Mayors Executive Committee on the Mayors Innovation Project, which is a learning network for American Mayors committed to “high road” policy and governance, environmental sustainability and efficient government.

Robert Kraft (NR-0) Fleet Services Operation Manager, to Las Vegas, NV, from March 9 – March 12, 2010 (\$1,480), to attend RTA annual user’s conference. The conference is a combination of training classes, group sessions, open forum discussions, reviews of newly released features and previews of upcoming software enhancements.

Joanne M. Pollock (NR-0) Captain, to Boston, MA, from June 6 – June 24, 2010 (\$9,000), to attend the Senior Management Institute of Police. The courses provide senior police executives intense training in the management concepts and practices used in business and government. The program’s goal is to give police managers quality education, enhanced awareness of management methods, leadership and executive development.

The amount budgeted for travel in Fiscal Year (FY) 2010 is \$629,436. The amount expended for travel in FY 2010, as of January 4, 2010, is \$192,288.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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