



# Council Communication

Office of the City Manager

<b>Date</b>	February 22, 2010
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<b>Agenda Item No.</b>	<b>46B</b>
<b>Roll Call No.</b>	<b><u>10-</u></b>
<b>Communication No.</b>	<b><u>10-110</u></b>
<b>Submitted by: Tom Turner, Human Resources Director</b>	

**AGENDA HEADING:**

Approving Reduction of Staff.

**SYNOPSIS:**

Approve and authorize the City Manager to implement the diminution of 13 positions, including the issuance of appropriate layoff notices.

**FISCAL IMPACT:**

Amount: The diminution action, which includes the fiscal impact of contracting for sidewalk repair (positions will be eliminated but no layoff action needed, as well as equipment and supplies to be eliminated), will result in annual savings of about \$1,050,000.

Funding Source: General Fund/RUTF in various departments.

**ADDITIONAL INFORMATION:**

As part of the plan to balance the FY11-12 budget, departments have identified several positions to be eliminated. It is expected that the general layoff date will not be sooner than April 1, nor later than April 30, 2010. Some of these employees will be able to move to current openings or exercise their seniority into other positions pursuant to Civil Service Rules. The names, department and classification of the 13 employees to be laid off are listed below:

Employee Name	Classification	Dept	Group
Melissa Rezab	Customer Service Representative	CMO	MEA
Rustin Eaton	Fire Equipment Mechanic	Fire	Fire
Shelley Nurse	Management Analyst	IT	SPM
Shamin Bishop	Legal Assistant	Legal	SPM
Roberta Ziebell	Senior Clerk	CD	MEA
Sue Southwick	Senior Clerk Typist	Parks	MEA
Larry Mark Motsinger	Cement Finisher	PW	CIPEC
Todd Lawless	Cement Finisher	PW	CIPEC
Randy Davis Jr.	Cement Finisher	PW	CIPEC
Scott Heston	Light Equipment Operator	PW	CIPEC

Frances Deaton	Street Maintenance Worker	PW	CIPEC
Sean Purdy	Street Maintenance Worker	PW	CIPEC
Roger Jaschke	Public Works Section Chief	PW	SPM

**PREVIOUS COUNCIL ACTION(S):**

Date: February 9, 2009

Roll Call Number: 09-155

Action: Items regarding City’s budget reductions: Diminution of employees. (Council Communication No. 09-077) Moved by Coleman to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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