

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date</b>	March 22, 2010
	<b>Agenda Item No.</b> 23 <b>Roll Call No.</b> <u>10-</u> <b>Communication No.</b> <u>10-142</u> <b>Submitted by:</b> Allen McKinley, Finance <b>Director</b>	

**AGENDA HEADING:**

Appointment of City representative and alternate representative to act as contact and liaison with Iowa Communities Assurance Pool (ICAP).

**SYNOPSIS:**

The City purchases special property and liability coverage through ICAP to cover the equipment and activities of the Fire Department Haz Mat Team when providing services under the City’s 28E Agreement with eight surrounding counties, including Polk County. ICAP now requires that City personnel who serve as liaisons between ICAP and the City be so designated by resolution of the City Council to ensure that they are authorized to serve in such capacity and to provide information to and fulfill instructions from ICAP, as required under the ICAP coverage agreement. Therefore, it is requested that the City Council designate the Des Moines Fire Department District Chief of Special Operations as Primary Contact and the Assistant Fire Chief over Special Operations as the Alternate Contact.

**FISCAL IMPACT:**

Amount: There is no fiscal impact directly related to the action requested above. However, the April 1, 2010 annual renewal cost of the coverage provided under the ICAP agreement, to which this action is related, is \$7,596.66.

Funding Source: The annual cost of the ICAP coverage is reimbursed to the City by the eight counties participating in the 28E Agreement for Haz Mat services.

**ADDITIONAL INFORMATION:**

The premium associated with the ICAP coverage agreement is paid for by the eight counties to which the City provides Haz Mat services. This coverage was required by the City Council at the inception of the 28E Agreement because of the nature of the activity and because the services were to be provided outside of the City.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

ICAP requires that this action be renewed annually at the time that the coverage agreement is renewed. Therefore, a similar request will be brought to the City Council each year from this time forward, to the extent that the City continues to purchase this coverage through ICAP.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).