



# Council Communication

Office of the City Manager

Date

March 22, 2010

Agenda Item No. 27

Roll Call No. 10-

Communication No. 10-155

Submitted by: Donald Tripp, Park and  
Recreation Director

## AGENDA HEADING:

Approving Exemption of the Procurement Ordinance competitive bidding process and accepting Kaldenberg's PBS Landscaping for contracted snow removal operations for various Park and Recreation managed properties.

## SYNOPSIS:

Recommend approval to exempt the Procurement Ordinance competitive bidding process and accepting Kaldenberg's PBS Landscaping, 5555 NW Beaver Drive, Johnston, IA 50131, Matt Kaldenberg, President, for contracted snow removal operations for various Park and Recreation managed properties as outlined below.

## FISCAL IMPACT:

Amount: \$40,000 estimate

Funding Source: \$30,000 Downtown, GE001 PKS070300, Page 189 and \$10,000 Horticulture Zone 2 East, GE001 PKS070420, page 191.

## ADDITIONAL INFORMATION:

On October 2, 2009, the City's Purchasing Division issued a Notice to Bidders for Snow Removal Services at five locations; Des Moines Civic Center – 221 Walnut Street, Nollen Plaza – 3<sup>rd</sup> Street between Locust and Walnut, East 30<sup>th</sup> Street Viaduct (Westside between Dean and Railroad), S.E. 14<sup>th</sup> Street Viaduct (Westside between Court and Maury) and S.E. 14<sup>th</sup> Street Bridge (Westside between Harriett and Animal Rescue League). The original bid (Bid No. V10-035) was mailed to 12 companies with 2 responses. The original bid allowed for two one-year renewals.

Based on historical data from the National Weather Service, staff estimated a seasonal cost of \$15,000 for this service and therefore based on the City's Procurement Ordinance, this bid was awarded by the City's Procurement Administrator. However, due to the unseasonal snowfall amounts this past winter, the actual contract work has exceeded the original staff estimate and actual expenses for this winter's storms has exceeded \$35,000. Upon the privatization of the mowing and trimming, staff anticipated that some snow removal work would need to be contracted and budgeted \$40,000 for this potential need.

Based on the severe winter and that a competitive procurement process was used, the City Manager is recommending for good cause shown to exempt the procurement of additional snow removal services from the Procurement Ordinance competitive bidding requirements; and that the Council accepts and

approves the award to Kaldenberg's PBS Landscaping and further authorizes the Procurement Administrator to enter into annual agreements renewable for two (2) additional twelve (12) month periods for an annual estimated cost of \$35,000.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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