

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date</b>	April 12, 2010
	<b>Agenda Item No.</b> 47B <b>Roll Call No.</b> 10- <b>Communication No.</b> <u>10-185</u> <b>Submitted by:</b> <b>Jeb E. Brewer, P.E.</b> <span style="padding-left: 100px;"><b>City Engineer</b></span>	

**AGENDA HEADING:**

Award of annual agreement for Subsurface Utility Locating Services to Communication Technologies, LLC, in the amount of \$26,825.

**SYNOPSIS:**

Recommend approval of award of annual agreement for Subsurface Utility Locating Services to Communication Technologies, LLC, Mike Heggen, President, P.O. Box 95, 107 Highway 69, Suite 2, Huxley, Iowa, 50124, for an estimated annual cost of \$26,825.

**FISCAL IMPACT:**

Amount: \$26,825 (estimated annual cost)

Funding Source: 2010-11 CIP, Various Projects

**ADDITIONAL INFORMATION:**

During the design of various Capital Improvement Program projects, the Engineering Department utilizes subsurface utility locating services to accurately map existing underground utilities including location and elevation. This information is used during the design process to identify potential conflicts. Alternative design strategies are utilized to attempt to “design around” the utility. If it is determined that it is not possible to alter the design without impacting functionality, the utility can be notified prior to the start of construction that their facility is in conflict and must be relocated. These efforts during the design process help avoid costly conflicts and project delays.

The previous Subsurface Utility Locating Services Annual Agreement was awarded to Communication Technologies, LLC in 2007 and was renewed for two additional twelve-month periods. During this time, the service provided by Communication Technologies has been excellent. It is recommended that the Procurement Administrator be authorized to enter into an annual agreement renewable for two additional twelve-month periods not to exceed \$30,000 annually. The number of subsurface utility locates performed each year varies greatly depending on type and complexity of Capital Improvement Program projects in the design phase.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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