

 <h1 style="text-align: center;">Council Communication</h1> <p style="text-align: center;">Office of the City Manager</p>	<b>Date</b>	April 12, 2010
	<b>Agenda Item No.</b> 32 <b>Roll Call No.</b> <u>10-</u> <b>Communication No.</b> <u>10-195</u> <b>Submitted by:</b> Merrill R. Stanley, Deputy City Manager	

**AGENDA HEADING:**

Submitting travel and training requests for Richard A. Clark, Christine Hensley and Rev. Irvin Lewis, Sr.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,975 (Clark); \$1,975 (Hensley); \$1,505 (Lewis)

Funding Source:

- GE001 CMO010000 – City Manager – Administration (Clark)
- GE001 MCC010000 – Mayor and Council (Hensley)
- SP321 POL982100 – Police – Federal Forfeited Funds (Lewis)

**ADDITIONAL INFORMATION:**

**Richard Clark (R-0) City Manager**, to Washington, DC, from June 9 – June 11, 2010 (\$1,975), to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with congressional leaders and discuss needs of the City.

**Christine Hensley (R-0) Councilmember**, to Washington, DC, from June 9 – June 11, 2010 (\$1,975), to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with congressional leaders and discuss needs of the City.

**Rev. Irvin Lewis, Sr. (R-0) Police Chaplain**, to Sacramento, CA, from July 12 – July 17, 2010 (\$1,505), to attend the 2010 International Conference of Police Chaplains. The conference will provide instruction and education on the role of the Police Chaplain inside the Police Department organization.

The amended budget for travel in Fiscal Year (FY) 2010 is \$635,499. The amount expended for travel in FY 2010, as of April 5, 2010, is \$254,445.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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