



Council Communication

Office of the City Manager

Date	May 10, 2010
-------------	--------------

Agenda Item No.	28
Roll Call No.	10-718
Communication No.	<u>10-250</u>
Submitted by: Merrill R. Stanley, Deputy City Manager	

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie and Skip Moore.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,740 (Cownie); \$359 (Moore)

Funding Source:

- GE001 MCC010000 – Mayor and Council (Cownie)
- GE001 MCC010000 – Mayor and Council (Moore)

ADDITIONAL INFORMATION:

T. M. Franklin Cownie (R-4) Mayor, to Oklahoma City, OK, from June 11 – June 13, 2010 (\$1,740), to attend the 78th Annual Conference of Mayors. Mayor Cownie serves as the Chair of the Metro Economies – Study Committee and will be leading the discussion with U.S. Mayors concerning the metro agenda.

Skip Moore, (R-0) Councilmember, to Omaha, NE on April 19, 2010 (\$359), to attend the 2010 Snow Conference. The City Council approved paying the \$215 registration fee at the March 22nd Council Meeting. No mileage or parking reimbursement was anticipated, as Councilperson Moore had planned to ride with Public Works staff also attending the conference. However, Councilperson Moore amended his travel date to April 19th, so he could attend a session regarding reduction of snow removal services. Councilperson Moore drove his personal vehicle and is requesting reimbursement for mileage and parking fees in the amount of \$144, for a total trip cost of \$359.

The amended budget for travel in Fiscal Year (FY) 2010 is \$639,799. The amount expended for travel and training in FY 2010, as of May 3, 2010, is \$281,352.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.