



Council Communication

Office of the City Manager

Date

May 10, 2010

Agenda Item No. 36

Roll Call No. 10-726

Communication No. **10-254**

Submitted by: **Larry Hulse, Community
Development Director**

AGENDA HEADING:

Recommendation to approve award to History Pays!, James E. Jacobsen, CEO, 4411 Ingersoll Avenue, Des Moines, IA 50312, to provide a Reconnaissance Level Historical and Architectural Survey of the Drake Neighborhood.

SYNOPSIS:

Recommend approval of and award contract to History Pays! for the Reconnaissance Level Historical and Architectural Survey of the Drake Neighborhood.

FISCAL IMPACT:

Amount: \$32,000

Funding Source: 2010-11 Operating Budget, NDD – Drake Neighborhood Historic Survey Project, SP020, CDD990000, CDBG2010056, page 72.

ADDITIONAL INFORMATION:

Background

The Drake Neighborhood Association (DNA), in partnership with the City of Des Moines Historic Preservation Commission, City of Des Moines Community Development Department and the State Historical Society of Iowa, has conducted a Request for Proposals (RFP) to solicit proposals for a Reconnaissance Level Historical and Architectural Survey of the Drake Neighborhood. This survey will research, examine and identify potentially significant historical and architectural sites, properties and districts within the neighborhood. The project will result in the identification of historic contexts for further study and potential sites, properties and districts for listing on the National Register of Historic Places. Historic preservation has been identified through the neighborhood planning process as a high priority of the DNA.

Project Funding

The DNA, City and State have all identified funding for this project. The project has received \$15,000 from the State Historical Society of Iowa through the Certified Local Government Program and City of Des Moines Historic Preservation Commission. The DNA, in partnership with the City of Des Moines Community Development Department, applied for and successfully received \$15,000 in Community

Development Block Grant (CDBG) funding for the project. The DNA will also provide \$2,000 toward the project, in addition to several volunteers, to assist the consultant with research and data collection.

RFP Process and Recommendation

The City of Des Moines conducted an RFP to solicit proposals for the Drake historic survey. The City received two proposals for the project, one from the Des Moines firm History Pays! and the other from Preservation Services and Technology Group, LLC out of Nicholasville, Kentucky. A four person selection committee, comprised of two representatives from the Drake Neighborhood Association and two City staff members, reviewed the proposals and interviewed the consultants during the week of April 26th, 2010. The committee followed the selection criteria and scoring outline that was established in the RFP. This selection criterion considered the consultants' qualifications, quality of the proposal, work plan, cost, timely project completion and unique services or qualifications. Both proposals came in at a \$32,000 bid price. After careful consideration, the selection committee gave a score of 88 to History Pays! and a score of 84.5 to Preservation Services and Technology Group (PSATG). The committee was very pleased with the two proposals that were submitted and recommend that History Pays! be awarded the contract to conduct the Reconnaissance Level Historical and Architectural Survey of the Drake Neighborhood.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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