



Council Communication

Office of the City Manager

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| Date | May 10, 2010 |
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| Agenda Item No. | 35 |
| Roll Call No. | 10-725 |
| Communication No. | <u>10-261</u> |
| Submitted by: | Tom Turner, Human Resources Director |

AGENDA HEADING:

Annual renewal of agreement with Employee and Family Resources, Inc., Paul Hedquist, CEO, 505 Fifth Ave, Suite 600, Des Moines, IA 50309, for provision of Employee Assistance Program (EAP) services.

SYNOPSIS:

Recommended approval of a contract with Employee & Family Resources, Inc. for the provision of EAP service and authorization of the Mayor to execute and the City Clerk to attest an addendum extending the contract for one year beginning May 10, 2010, at a cost of \$24,000.

FISCAL IMPACT:

Amount: \$24,000

Funding Source: 2010-2011 Operating Budget, Human Resources Department – Employee Relations, HRS010000, GE001, Page 146.

ADDITIONAL INFORMATION:

Since 1989, the City has contracted with Employee and Family Resources for counseling services for City employees. Confidential services are provided at no cost to employees and their family members for the initial assessment and referral for a variety of personal problems including family, marital, financial, work related, emotional, alcohol/drug concerns or other problems that interfere with daily living. Over the years, Employee and Family Resources have worked very well with the City of Des Moines, and at times have provided additional training and crisis intervention support services.

PREVIOUS COUNCIL ACTIONS(S):

Date: May 4, 2009

Roll Call Number: 09-741

Action: [Renewal](#) of Employee Assistance Program (EAP) Services through the Employee and Family Resources, Inc. ([Council Communication No. 09-258](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: April 7, 2008

Roll Call Number: 08-585

Action: Addendum to agreement with Employee and Family Resources, Inc. (EAP) to extend for one year beginning May 1, 2008. ([Council Communication No. 08-174](#)) Moved by Vlassis to adopt. Motion Carried 6-1.

BOARD/COMMISSION ACTIONS (S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

It is anticipated that the City will maintain EAP services for City employees and family members in the future.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.