

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	May 24, 2010
	<b>Agenda Item No.</b>	<b>29</b>
	<b>Roll Call No.</b>	<b><u>10-816</u></b>
	<b>Communication No.</b>	<b><u>10-274</u></b>
	<b>Submitted by:</b>	<b>Merrill Stanley, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training requests for Denise Carrington, T.M. Franklin Cownie, Brian Dennis, Sara Henry, Kenneth Robinson and Wade Wojewoda.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$2,053 (Carrington); \$1,975 (Cownie); \$2,053 (Dennis); \$2,053 (Henry); \$1,350 (Robinson); \$1,500 (Wojewoda)

Funding Source:

- SP350 HSG280000 – Housing Services – Grants (Carrington)
- GE001 MCC010000 – Mayor and Council (Cownie)
- SP350 HSG280000 – Housing Services – Grants (Dennis)
- SP350 HSG190000 – Housing Services – Section 8 (Henry)
- SP321 POL982100 – Police – Federal Forfeited Funds (Robinson)
- SP321 POL982100 – Police – Federal Forfeited Funds (Wojewoda)

**ADDITIONAL INFORMATION:**

**Denise Carrington, (R-0), FSS Coordinator,** to St. Louis, MO, from June 14 – June 17, 2010 (\$2,053), to attend training for Family Self-Sufficiency Case Management hosted by Nan McKay and Associates.

**T. M. Franklin Cownie (R-5) Mayor,** to Washington, D.C., from June 9 – June 11, 2010 (\$1,975), to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with congressional leaders and discuss the needs of the City.

**Brian Dennis, (R-1), FSS Coordinator,** to St. Louis, MO, from June 14 – June 17, 2010 (\$2,053), to attend training for Family Self-Sufficiency Case Management hosted by Nan McKay and Associates.

**Sara Henry, (NR-0), Occupancy Enforcement Administrator,** to St. Louis, MO, from June 14 – June 17, 2010 (\$2,053), to attend training for Family Self-Sufficiency Case Management hosted by Nan McKay and Associates.

**Kenneth Robinson, (NR-0), Senior Police Officer**, to Lansing, KS, from July 11 – July 16, 2010 (\$1,350), to attend an NRA Rifle Instructor Course. The course is a department requirement in order to become a Certified Rifle Instructor, and will allow the officer to instruct other officers within the department.

**Wade Wojewoda, (NR-0), Sergeant**, to Albany, NY, from September 24 – September 30, 2010 (\$1,500), to attend a homicide seminar sponsored by the New York State Police Academy. The seminar will provide investigators with the latest methods of solving death investigations.

The amended budget for travel in Fiscal Year (FY) 2010 is \$639,799. The amount expended for travel and training in FY 2010, as of May 14, 2010, is \$290,192.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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