

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 14, 2010
	Agenda Item No. 51I Roll Call No. [Roll Call] Communication No. <u>10-311</u> Submitted by: Bruce Bergman, City Attorney

AGENDA HEADING:

Approval of the procurement of electronic legal research services and materials from Thomson West (formerly known as West Publishing) 610 Opperman Drive, PO Box 64833, Saint Paul, MN 55164, at an estimated annual cost of \$48,000.

SYNOPSIS:

Recommend approval of the procurement of legal research services and materials from Thomson West during fiscal year 2011 at an estimated annual cost of \$48,000.00. Municipal Code section 2-726(a) (5) provides for a non-competitive procurement of contracts for the purchase of magazines, books, periodicals and similar articles of an educational or instructional nature.

FISCAL IMPACT:

Amount: \$48,000

Funding Source: LGL040000/Tort Services and LGL010000/General Services.

ADDITIONAL INFORMATION:

Thomson West (formerly known as West Publishing) is considered to be the most comprehensive source for general and specialized legal research materials, including all state and federal cases and municipal databases. Access to the Thomson West database allows the Legal Department to use and maintain a much smaller legal library of printed materials and to have access to legal cases and federal and other state statutes and regulations on a timely basis.

PREVIOUS COUNCIL ACTION(S):

Date: June 22, 2009

Roll Call Number: 09-1100

Action: [Procurement](#) of electronic legal research services and materials from Thomson Reuters, estimated annual cost \$48,000. ([Council Communication No. 09-424](#)) Moved by Vlassis to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Invoices are received and paid on a monthly basis, depending on the amount of services and materials used during the month.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.