

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 14, 2010
	Agenda Item No. 51G Roll Call No. [Roll Call] Communication No. <u>10-317</u> Submitted by: Merrill R. Stanley, Deputy City Manager

AGENDA HEADING:

Approving the purchase of auto body repair services for FY2011.

SYNOPSIS:

Recommend approval to purchase auto body repair services for FY2011 utilizing existing State of Iowa Department of Administrative Services contracts with TMC Auto Body, (410 SE Garfield, Carlisle, IA 50047, Craig Peters, Owner), and Deery Brothers Chevrolet, (95 Hwy 5, Carlisle, IA 50047, Tony Nordman, General Manager). The contracts will be used by Fleet Services Division for the repair of City vehicles and equipment.

FISCAL IMPACT:

Amount: \$100,000

Funding Source: Fleet Services Maintenance, CMO010401, FY2011 Recommended Operating Budget, page 49.

ADDITIONAL INFORMATION:

The Fleet Services Division operates a four (4) bay body shop with specialized paint booth bay and has one (1) full time auto body mechanic on staff. At such times as the need for auto body repair services exceeds the capacity of Fleet Services existing resources, body repairs, vehicle frame straightening, finish and painting services are contracted using existing State Contracts. When Fleet Services determines repairs are to be performed by an outside shop, an estimate is received from both state contract shops and compared on an individual vehicle by vehicle basis. Fleet Services assigns the repair to the lower cost repair shop as long as the repair can be made in a timely manner. TMC Autobody and Deery Brothers Chevrolet can provide the required range of services under a contract with the State of Iowa Department of Administrative Services. The ability to use two providers will allow for comparison of best price service and assure the required level of timeliness.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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