

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> June 28, 2010
	<b>Agenda Item No.</b> 31D <b>Roll Call No.</b> <u>10-1045</u> <b>Communication No.</b> <u>10-389</u> <b>Submitted by:</b> Donald M. Tripp Park and Recreation Director

**AGENDA HEADING:**

Request City’s Purchasing Division issue a blanket purchase order for MTI Distributing, for equipment repair parts to be purchased by the Parks and Recreation Department during fiscal year 2011.

**SYNOPSIS:**

Recommend approval for City’s Purchasing Agent to issue a blanket purchase order for Toro equipment repair parts to MTI Distributing, Tom Swain, Owner, 5303 NW 111<sup>th</sup> Street, Grimes, IA 50111. MTI Distributing is the sole source vendor for Toro repair/replacement parts in the State of Iowa.

**FISCAL IMPACT:**

Amount: \$80,000

Funding Source: FY 11, Parks Operations budget, Equipment Maintenance GE001 PKS041000, page 186.

**ADDITIONAL INFORMATION:**

The Parks and Recreation Department utilizes Toro equipment extensively in its property management program used by Gray’s Lake and downtown crews. Repair parts must be purchased to keep this equipment operational. Municipal Code section 2-726 (a) (6) provides for a non-competitive procurement of repair parts when the required parts are available only from a single area-wide distributor and competitive bids for such parts are thus not prospectively attainable.

**PREVIOUS COUNCIL ACTION(S):**

Date: July 13, 2009

Roll Call Number: 09-1244

Action: [Tri](#) State Companies (Hugh Stafford, Owner & President) for a blanket purchase order for Toro equipment repair parts for FY2010 to be used by the Park & Recreation Department, estimated annual cost \$80,000. ([Council Communication No. 09-473](#)) Moved by Kiernan to adopt. Motion Carried 7-0.

Date: June 23, 2008

Roll Call Number: 08-1118

Action: [Tri](#) State Companies, 5303 NW 111<sup>th</sup>, Grimes, for procurement for Toro equipment repair parts to be used by Park & Recreation Department, \$50,000. ([Council Communication No. 08-363](#)) Moved by Vlassis to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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