

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: August 23, 2010
	Agenda Item No. 22 Roll Call No. <u>10-1375</u> Communication No. <u>10-529</u> Submitted by: Merrill R. Stanley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Carol Gathright, Brian Hamner, and Jeremy Sprague.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,432 (Cownie); \$2,001 (Cownie); \$1,374 (Gathright); \$1,974 (Hamner); \$1,371 (Sprague)

Funding Source:

- GE001 MCC010000 – Mayor & Council (Cownie)
- GE001 MCC010000 – Mayor & Council (Cownie)
- SP020 CDD049900 CDBG2010001 – CDBG – Administration (Gathright)
- GE001 CDD161000 – Community Development – Plumbing Inspection (Hamner)
- SP321 POL982100 – Police – Federal Forfeited Funds (Sprague)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-0), Mayor, to Washington, DC, from September 13 – September 16, 2010 (\$1,432), to attend a meeting of the U.S. Department of Homeland Security as a member of the Task Force of Local, State, Tribal and Federal Preparedness. FEMA will reimburse the City for the expense.

T.M. Franklin Cownie, (R-0), Mayor, to Washington, DC, from September 22 – September 26, 2010 (\$2,001), to attend the U.S. Conference of Mayors Fall Leadership Conference to work on topics of national deficit reduction commission, CDBG and other HUD programs, and funding priorities like the Energy Block Grant. In addition, the Mayor will attend the ICLEI Local Action Summit 2010, for which he serves as a Board Member, and will meet with elected officials from local governments on the forefront of sustainability.

Carol Gathright, (R-0), EC/W & S Coordinator, to Atlanta, GA, from September 26 – September 30, 2010 (\$1,374), to a HUD sponsored conference that provides attendees with the tools necessary to plan for the implementation of the HEARTH legislation in terms of program operation and data collection impacting grantees homeless funding sources.

Brian Hamner, (NR-0), Plumbing Inspector, to Seattle, WA, from September 26 – October 1, 2010 (\$1,974), to attend the annual code conference on the 2009 UPC code. Attendance at the conference will provide a better understanding of code changes that will assist in daily work and the ability to pass on the knowledge to contractors and other inspectors.

Jeremy Sprague, (NR-0), Senior Police Officer, to Ventura, CA, from September 14 – September 18, 2010 (\$1,371), to a conference sponsored by the California Peer Support Association. Training will be used to assist in the implementation of the newly formed Des Moines Public Safety Peer Support Team.

The budget for travel and training in Fiscal Year (FY) 2011 is \$621,718. The amount expended for travel and training in FY 2011, as of August 16, 2010, is \$22,636.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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