

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: September 13, 2010
	Agenda Item No. 60 Roll Call No. <u>10-1509</u> Communication No. 10-555 Submitted by: Richard A. Clark City Manager

AGENDA HEADING:

Approve the use of the City of Des Moines Council Chambers at City Hall with the Des Moines Public School District for a temporary site for School Board Meetings starting October 5th and authorizing the City Manager to negotiate and execute a Use Agreement with the School District for use of the Council Chambers.

SYNOPSIS:

Recommending approval of the use of the Des Moines Council Chambers in City Hall for regular School Board meetings with the Des Moines Public School District starting October 5th while their existing Board Room is reconstructed at the Central Campus building; and authorizing and directing the City Manager to negotiate and execute a Use Agreement with the District. The agreement will run from October 5th, 2010 until August 31st of 2011.

FISCAL IMPACT:

Amount: Estimated \$5,000 for the year.

Funding Source: To be determined.

ADDITIONAL INFORMATION:

The City and the School District have been exploring alternatives for collaborations to optimize tax dollars. For instance, the Police and Fire Departments often utilize school buildings for training purposes and the District is now purchasing fuel from the City.

The Des Moines Public School District has approached the City to use the Council Chambers for their Board meetings starting in October, for about a year, until August 31st of 2011. The School District will exclusively use the City Council Chambers on the first and third Tuesdays of every month, from 5:00 p.m. until 10:00 p.m. The Chambers are available as there are no conflicts with City functions at that time. In addition, the Mediacom cable feed from City Hall will work well for their needs as the School District also televises their meetings live. The School District staff will be trained on the use of the audio visual equipment, and they will be responsible for security during their sessions. Building maintenance issues would be best handled by a City Building Equipment Operator (BEO). There would be a cost of approximately \$5,000 to maintain a BEO on-site during the times the building is in use by the Schools. The Scholl District will be asked to reimburse these costs.

The current School Board Room is being relocated due to construction with the next level of renovations at the central campus building. The School Board Meeting Room will eventually move to another location within the Central Campus.

PREVIOUS COUNCIL ACTION(S): [SELECT ONE]

BOARD/COMMISSION ACTION(S): [SELECT ONE]

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: [SELECT ONE]

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.