

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: November 8, 2010
	Agenda Item No. 29 Roll Call No. <u>10-1844</u> Communication No. <u>10-685</u> Submitted by: Merrill R. Stanley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Laura Pascuzzi and John Petersen.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$0 (Cownie); \$1,398.17 (Pascuzzi); \$3,707 (Petersen)

Funding Source:

- GE001 MCC010000 Mayor and Council (Cownie)
- SP321 POL982100 – Police – Federal Forfeited Funds (Pascuzzi)
- SP321 POL982100 – Police – Federal Forfeited Funds (Petersen)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-5), Mayor, to Mexico City, Mexico, from November 19 – November 22, 2010, (\$0). The Mayor will be representing Des Moines and the United States at the World Mayors Summit on Climate. Mayors from different regions of the world will sign the Mexico City Pact that sends a clear message to the international community on the strategic importance of cities in the struggle against climate change. The purpose of the Summit is to take a step forward in the level of commitment with the adoption of necessary measures for mitigation of greenhouse gas emissions and adaption to the effects of climate change on the part of cities. The entire cost of this trip will be paid by ICLEI.

Laura Pascuzzi, (NR-0), Sergeant, to Minneapolis, MN, from September 25 – October 1, 2010, (\$1,398.17), to attend the International Association of Women Police Officers Training Conference. The annual training provided top notch, up to date, law enforcement training on a variety of topics. Approval is being requested after the fact due to an error in calculating the mileage reimbursement and the additional cost of hotel stay when a proposed roommate was unable to attend the conference.

John Petersen, (NR-0), RMS/DMS Specialist, to Plano, TX, from November 15 – November 19, 2010, (\$3,707), to receive system administration training on the department’s criminal database I/Leads.

The budget for travel and training in Fiscal Year (FY) 2011 is \$621,718. The amount expended for travel and training in FY 2011, as of November 1, 2010, is \$112,267.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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