

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: January 10, 2011
	Agenda Item No. 29 Roll Call No. <u>11-0034</u> Communication No. <u>11-026</u> Submitted by: Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Randy Dawson, Andrea Hauer and Mikel Johnson.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT: [SELECT ONE]

Amount: \$2,132 (Dawson); \$1,900 (Hauer); \$1,757 (Johnson)

Funding Source:

- SP321, POL982100, Police – Federal Forfeited Funds (Dawson)
- GE001, CMO100000, Office of Economic Development (Hauer)
- GE001, HRI010000, Human Rights (Johnson)

ADDITIONAL INFORMATION:

Randy Dawson, (NR-0), Captain, to Arlington, VA, from February 2 – February 5, 2011, (\$2,132), to attend the Use of Force Summit presented by The Performance Institute. The conference will be helpful in implementing use of force policies and training procedures, lessening risk and liability by utilizing accurate reporting data, examining the use of lethal and non-lethal force, and ensuring officer safety on and off duty.

Andrea Hauer, (R-0), Economic Development Coordinator, to Boston, MA, from April 8 – April 14, 2011, (\$1,900), to attend the National Conference of the American Planning Association. The conference includes sessions on asset-based development, business incentives, economic development for “placemaking”, leveraging value for sustainability and other development topics.

Mikel Johnson, (R-1), Human Relations Specialist, to Washington, DC, from January 22 – January 28, 2011, (\$1,757), to attend the National Fair Housing Training Academy training sessions. This is the third session of five weeks of training required by HUD.

The budget for travel and training in Fiscal Year (FY) 2011 is \$621,718. The amount expended for travel and training in FY 2011, as of January 3, 2011, is \$160,336.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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