

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: January 24, 2011
	Agenda Item No. 38C Roll Call No. <u>11-0119</u> Communication No. <u>11-034</u> Submitted by: Pamela S. Cooksey, P.E. Acting City Engineer

AGENDA HEADING:

Approving additional expenditures for Sign Making Services with TAPCO.

SYNOPSIS:

Recommend approval of additional expenditures for sign making services with TAPCO, Rick Bergholz, President, 5100 W. Brown Deer Road, Brown Deer, WI 53223. This change allows purchase of signs from various departmental operating budgets and Capital Improvement Projects beyond the original TAPCO contract limit.

FISCAL IMPACT:

Amount: \$25,000

Funding Source: Various departmental operating budgets

ADDITIONAL INFORMATION:

In April 2010, the Traffic and Transportation Division discontinued all sign design and fabricating services as a result of budget cuts. A contract was awarded in the amount of \$38,196.33 to TAPCO for the period from April 1, 2010 to March 31, 2011 to provide these services. Prior to the contract, the Traffic and Transportation Division provided an estimate of signing needs for the contract. Since the contract award, several departments, including Traffic and Transportation, have utilized the contract. This use, including special projects such as the snow ordinance project and permanent signing for various construction projects, has exceeded the original estimate for sign making services. Additional sign making services estimated at \$25,000 are necessary for the remainder of the contract period ending March 31, 2011.

PREVIOUS COUNCIL ACTION(S):

Date: March 22, 2010

Roll Call Number: [10-442](#)

Action: [Approval](#) of the contract award to TAPCO for sign making services. Moved by Hensley to adopt. Motion carried 7-0

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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