

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	January 24, 2011
	Agenda Item No.	26
	Roll Call No.	<u>11-0104</u>
	Communication No.	<u>11-052</u>
	Submitted by:	Allen McKinley Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Misti Allison, T.M. Franklin Cownie and Tom Turner.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT: [SELECT ONE]

Amount: \$1,605 (Allison); \$0 (Cownie); \$2,350 (Turner)

Funding Source:

- SP321 POL982100 Police – Federally Forfeited Funds (Allison)
- GE001 MCC010000 Mayor & Council (Cownie)
- GE001 HRS010000 Human Resources (Turner)

ADDITIONAL INFORMATION:

Misti Allison, (NR-1), Sergeant, to Evansville, IN, from February 14 – February 19, 2011, (\$1,605), to receive training to be presented by John E. Reid & Associates. Training will be provided in interview and interrogation preparation. Students will learn how to evaluate attitudes, non-verbal and verbal behavior, techniques in interviewing and elements of oral and written statements.

T.M. Franklin Cownie, (R-8), Mayor, to Washington, DC, from January 25 – January 27, 2011, (\$0), to attend a meeting of the National Urban and Community Forestry Advisory Council, for which the Mayor was appointed by Tom Vilsack, Secretary of Agriculture.

Tom Turner, (R-0), Human Resources Director, to San Diego, CA, from March 19 – March 24, 2011, (\$2,350), to attend the National Public Employer Labor Relations Association annual training conference. The conference will offer training in the latest court decisions impacting employment law, as well as, new programs being used by public employers across the nation.

The budget for travel and training in Fiscal Year (FY) 2011 is \$621,718. The amount expended for travel and training in FY 2011, as of January 14, 2011, is \$168,649.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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