

 <h1 style="text-align: center;">Council Communication</h1> <p style="text-align: center;">Office of the City Manager</p>	Date: February 14, 2011
	Agenda Item No. 50 Roll Call No. <u>11-0224</u> Communication No. <u>11-081</u> Submitted by: Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Dave Chiodo, T.M. Franklin Cownie, Jeff Dawson, Mark Durham, Larry Gilmore, Joe Leo, Skip Moore, David Ness, Kenneth Robinson, David Seybert, and Adam Smith.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,364.36 (Chiodo); \$0 (Cownie); \$1,485 (Cownie); \$1,364.36 (Dawson); \$1,600 (Durham); \$1,356 (Gilmore); \$1,364.36 (Leo); \$1,477.40 (Moore); \$3,802 (Ness); \$1,364.36 (Robinson); \$1,508 (Seybert); \$1,565.16 (Smith)

Funding Source:

- SP321 POL982100 Police – Federally Forfeited Funds (Chiodo)
CP032 ENG990000 BRV003 Capital Projects – Citywide Bridges (Chiodo)
- GE001 MCC010000 Mayor & Council (Cownie)
- GE001 MCC010000 Mayor & Council (Cownie)
- SP321 POL982100 Police – Federally Forfeited Funds (Dawson)
CP032 ENG990000 BRV003 Capital Projects – Citywide Bridges (Dawson)
- SP720 HRS980100 Citywide Training and Benchmarking (Durham)
- SP321 POL982100 Police – Federally Forfeited Funds (Gilmore)
- SP321 POL982100 Police – Federally Forfeited Funds (Leo)
CP032 ENG990000 BRV003 Capital Projects - Citywide Bridges (Leo)
- GE001 MCC010000 Mayor & Council (Moore)
- SP321 POL982100 Police – Federally Forfeited Funds (Ness)
- SP321 POL982100 Police – Federally Forfeited Funds (Robinson)
CP032 ENG990000 BRV003 Capital Projects – Citywide Bridges (Robinson)
- SP321 POL982100 Police – Federally Forfeited Funds (Seybert)
- EN000 PWK071001 Sewer Maintenance Clearing (Smith)

ADDITIONAL INFORMATION:

Dave Chiodo, (NR-0), Senior Police Officer, to Kansas City, MO, from February 27 – March 3, 2011, (\$1,364.36), to receive training to become certified in underwater bridge inspection. This training will benefit the City of Des Moines by expanding the pool of divers available to perform these inspections.

The inspections must be performed by FHWA-approved bridge inspectors. The registration cost of \$860 will be paid through the Bridges Capital Project fund, with the remaining \$504.36 being paid from Federally Forfeited Funds.

T.M. Franklin Cownie, (R-9), Mayor, to Las Vegas, NV, from March 6 – March 7, 2011, (\$0), to serve as keynote speaker at the 2011 City & County Performance Summit. All expenses will be paid by the meeting sponsor.

T.M. Franklin Cownie, (R-9), Mayor, to Shepherdstown, WV, on February 22, 2011, (\$1,485), to attend the National Green Infrastructure Conference 2011 as a representative of the National Urban and Community Forestry Advisory Council. Also, to Washington, D.C., on February 23, 2011, to attend the U.S. Conference of Mayors 2011 Winter Leadership Meeting regarding setting Congressional Budget allocations for 2011 & 2012. Funding will focus on issues facing low-income populations, including jobs, job training, access to quality education and healthcare.

Jeff Dawon, (NR-0), Senior Police Officer, to Kansas City, MO, from February 27 – March 3, 2011, (\$1,364.36), to receive training to become certified in underwater bridge inspection. This training will benefit the City of Des Moines by expanding the pool of divers available to perform these inspections. The inspections must be performed by FHWA-approved bridge inspectors. The registration cost of \$860 will be paid through the Bridges Capital Project fund, with the remaining \$504.36 being paid from Federally Forfeited Funds.

Mark Durham, (NR-0), ERP Project Manager, to Reno, NV, from March 20 – March 24, 2011, (\$1,600), to attend GFOA training on Financial & ERP Systems selection and implementation.

Larry Gilmore, (NR-0), Senior Police Officer, to Evansville, IN, from February 25 – March 11, 2011, (\$1,356), to receive new canines and enhanced training from the canine trainer. The training is necessary because this is the first time the department has trained dogs “in-house.”

Joe Leo, (R-0), Sergeant, to Kansas City, MO, from February 27 – March 3, 2011, (\$1,364.36), to receive training to become certified in underwater bridge inspection. This training will benefit the City of Des Moines by expanding the pool of divers available to perform these inspections. The inspections must be performed by FHWA-approved bridge inspectors. The registration cost of \$860 will be paid through the Bridges Capital Project fund, with the remaining \$504.36 being paid from Federally Forfeited Funds.

Skip Moore, (R-0), Councilmember, to Shepherdstown, WV, on February 22, 2011, (\$1,477.40), to attend the National Green Infrastructure Conference 2011 as the Mayor’s representative for the National Urban and Community Forestry Advisory Council. City anticipates reimbursement.

David Ness, (NR-0), Lieutenant, to Quantico, VA, from April 2 – June 11, 2011, (\$3,802), to attend a prestigious 10-week training program that brings together law enforcement executives from around the world for graduate courses in law, behavioral & forensic science, leadership, communication, health and wellness.

Kenneth Robinson, (NR-1), Senior Police Officer, to Kansas City, MO, from February 27 – March 3, 2011, (\$1,364.36), to receive training to become certified in underwater bridge inspection. This training will benefit the City of Des Moines by expanding the pool of divers available to perform these inspections. The inspections must be performed by FHWA-approved bridge inspectors. The registration

cost of \$860 will be paid through the Bridges Capital Project fund, with the remaining \$504.36 being paid from Federally Forfeited Funds.

David Seybert, (NR-1), Sergeant, to Myrtle Beach, SC, from March 19 – March 23, 2011, (\$1,508), to attend training sponsored by the Thomas and Means Law Firm on Managing Police Discipline. The course is directed towards internal affair investigators and focuses on managing police discipline, internal affairs investigations, due process requirements, “Brady” rule developments, and other related topics.

Adam Smith, (NR-0), Sewer Operations Manager, to Spokane, WA, from April 9 – April 13, 2011, (\$1,565.16), to attend the American Public Works Association (APWA)/Pacific Northwest Snowfighters Association (PNS) combined snow conference. The APWA is the public works community’s number one resource for information and expertise on winter operations, and PNS is renowned for their technical expertise in snow and ice. This partnership brings snowfighters from across the U.S. and Canada together to showcase four days of quality educational programs and technical tours with opportunities to see the newest equipment and products available, and to exchange ideas with manufacturers, distributors, consultants, and other public works professionals.

The budget for travel and training in Fiscal Year (FY) 2011 is \$621,718. The amount expended for travel and training in FY 2011, as of February 7, 2011, is \$197,127.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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