

 Council Communication Office of the City Manager	Date:	March 28, 2011
	Agenda Item No.	26
	Roll Call No.	<u>11-0523</u>
	Communication No.	<u>11-197</u>
	Submitted by:	Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Brian Bennett, Richard Clark, Aaron Greiner, Christine Hensley, Tan Huynh, Ted Jefferson, Jack Kamerick, Lillie Miller, Kevin Risk and Gregory Warren.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,587.16 (Bennett); \$1,942 (Clark); \$2,754 (Greiner); \$1,874 (Hensley); \$3,851.87 (Huynh); \$1,928 (Jefferson); \$1,974 (Kamerick); \$1,862 (Miller); \$3,411.87 (Risk); \$3,411.87 (Warren)

Funding Source:

- IS010 CMO010401 Internal Service – Equipment Maintenance Center (Bennett)
- GE001 CMO010000 City Manager’s Office (Clark)
- GE001 IFT010200 Information Technology – Geographic Information Systems (Greiner)
- GE001 MCC010000 Mayor & City Council (Hensley)
- SP321 POL982100 Police – Federally Forfeited Funds (Huynh)
- GE001 FIR070100 Fire – Commercial Fire Inspection (Jefferson)
- SP321 POL982100 Police – Federally Forfeited Funds (Kamerick)
- SP321 POL982100 Police – Federally Forfeited Funds (Miller)
- SP321 POL982100 Police – Federally Forfeited Funds (Risk)
- SP321 POL982100 Police – Federally Forfeited Funds (Warren)

ADDITIONAL INFORMATION:

Brian Bennett, (NR-0), Fleet Manager, to Nashville, TN, from April 12 – April 15, 2011, (\$1,587.16), to attend the Ron Turley Associates Annual User’s Conference. The event provides training classes, group sessions, open forum discussions, reviews of newly released features and previews of upcoming software enhancements.

Richard Clark, (R-0), City Manager, to Washington, DC , from May 11 – May 13 (\$1,942), to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with congressional leaders and discuss needs of the City.

Aaron Greiner, (R-0), GIS Analyst, to San Diego, CA, from July 10 – July 15, 2011, (\$2,754), to attend the ESRI International User Conference. The conference provides an opportunity to catch up on

current technologies, learn about new ArcGIS software that will be implemented later this year, learn about new practices in the GIS field and learn how other entities deal with issues in GIS workflows.

Christine Hensley, (R-0), Councilmember, to Washington, DC, from May 11 – May 13 (\$1,874), to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with congressional leaders and discuss needs of the City.

Tan Huynh, (NR-0), Identification Technician, to Evanston, IL, from April 24 – May 7, 2011, (\$3,851.87), to attend two weeks of highly-technical forensic training sponsored by Northwestern University's Center for Public Safety.

Ted Jefferson, (R-0), Senior Fire Inspector, to Las Vegas, NV, from April 30 – May 6, 2011, (\$1,928), to attend the International Association of Arson Investigators Annual Training Conference. The conference will offer numerous topics related to fire investigation and education that will enhance investigative skills and keep current on new developments in the fire investigation industry.

Jack Kamerick, (NR-0), Senior Police Officer/Detective, to Las Vegas, NV, from April 30 – May 6, 2011, (\$1,974), to attend the International Association of Arson Investigators Annual Training Conference. The conference will offer training in the field of arson and fire investigations conducted by national leaders in the fire science field, which will sharpen skills in the scientific method of fire origin and cause investigations. In addition, to learn how the application of NFPA 921 may be relevant, as it may possibly be introduced into Iowa law.

Lille Miller, (NR-0), Sergeant, to Wilmington, MA, from May 24 – May 28, 2011, (\$1,862), to attend the National Association of School Resource Officers Supervisors and Managers training. The training will provide managers with information, skills and strategies to develop, coordinate and maintain a successful SRO program in their school community.

Kevin Risk, (R-0), Identification Technician, to Evanston, IL, from April 24 – May 7, 2011, (\$3,411.87), to attend two weeks of highly-technical forensic training sponsored by Northwestern University's Center for Public Safety.

Gregory Warren, (NR-0), Identification Technician, to Evanston, IL, from April 24 – May 7, 2011, (\$3,411.87), to attend two weeks of highly-technical forensic training sponsored by Northwestern University's Center for Public Safety.

The amended budget for travel and training in Fiscal Year (FY) 2011 is \$619,389. The amount expended for travel and training in FY 2011, as of March 21, 2011, is \$241,349.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by Council. The number in

parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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