

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> April 25, 2011
	<b>Agenda Item No.</b> 62 <b>Roll Call No.</b> <u>11-0747</u> <b>Communication No.</b> <u>11-239</u> <b>Submitted by:</b> Richard A. Clark City Manager

**AGENDA HEADING:**

Receive and file report from the City Manager regarding Contractor Qualification Questionnaire presented at the April 11, 2011, City Council Meeting.

**SYNOPSIS:**

Recommend to receive and file report from City Manager regarding Contractor Qualification Questionnaire presented at the April 11, 2011, City Council Meeting. The report outlines potential benefits and drawbacks from utilizing the questionnaire, as well as a brief background on previous qualification questionnaires.

**FISCAL IMPACT:**

Amount: Increased Operating Cost. Unknown Capital Cost.

Funding Source: Both Capital and Operating Budgets.

**ADDITIONAL INFORMATION:**

The attached report contains a brief analysis of the Contractor Qualification Questionnaire presented at the April 11, 2011, City Council Meeting. If such a questionnaire were to be used to determine which contractor's bids would be considered, a set of rules, regulations, and criteria for implementation must be developed. The brief discussion at the April 11, 2011 Council meeting, indicated a desire to include effected stakeholders in any implementation strategy. If City Council decides to try and implement the presented questionnaire, or similar questionnaire, a discussion at a City Council Workshop may be warranted. If directed, City Staff could solicit input from construction companies, bonding companies, labor groups, local contracting agencies and other interested parties on the questionnaire and present the results at a City Council Workshop mid-summer.

**PREVIOUS COUNCIL ACTION(S):**

Date: April 11, 2011

Roll Call Number: 11-0617

Action: [From](#) Council Members Mahaffey and Moore, to discuss Taxpayer Quality Assurance. Moved by Moore to receive, file and refer to the City Manager for review and recommendation at the May 9th Council Meeting. Motion Carried 6-1.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Direct City Manager to start Public Input Process.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).